

BOARD OF EDUCATION MEETING

January 15, 2025

Chemeketa Community College
 4000 Lancaster Dr. NE
 Salem, Oregon

I. Professional Development	4–5 pm	Web Conferencing/Live Stream Boardroom—Building 2, Room 170	
II. Regular Session	6 pm	Web Conferencing/Live Stream Boardroom—Building 2, Room 170	
A. Call to Order			
B. Pledge of Allegiance			
C. Chemeketa Land Acknowledgment			1
D. Roll Call			
E. Comments from the Public			
F. Approval of Minutes— College Board of Education Meeting of December 11, 2024 Jessica Howard, President/Chief Executive Officer			2–7
G. Reports			
1. Reports from the Associations			
a. Lillian Anderson	Associated Students of Chemeketa (ASC)		8–9
b. Steve Wolfe	Chemeketa Faculty Association		10
c. Aaron King	Chemeketa Classified Employees Association		11–16
d. Adam Mennig	Chemeketa Exempt Employees Association		17
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H. Information			
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8. Recognition Report Jessica Howard, President/Chief Executive Officer	78–79

J. Action

Consent Calendar Process (Items will be approved by the consent calendar process unless withdrawn at the request of a member of the board. Item or items requested to be removed by a member of the board will be removed from the consent calendar by the chairperson for discussion. A separate motion will then be required to take-action on the item in question.)

1. Acceptance of 2023–2024 Audit Report Aaron Hunter, Vice President—College Support Services/Chief Financial Officer	80
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3. Approval of 2024–2025 Faculty Sabbatical Leave Recommendation One-Term Spring 2025 David Hallett, Vice President—Governance and Administration	84
4. Approval of Grants Awarded October–December 2024 Alice Sprague, Vice President—Governance and Administration	85–86
5. Acceptance of Program Donations October 1, 2024–December 31, 2024 Aaron Hunter, Vice President—College Support Services/Chief Financial Officer	87

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L. Future Agenda Items

M. Board Operations

N. Adjournment

Chemeketa Community College prohibits unlawful discrimination based on race, color, religion, national origin, sex, marital status, disability, protected veteran status, age, gender, gender identity, sexual orientation, pregnancy, whistleblowing, genetic information, domestic abuse victim, or any other status protected by federal, state, or local law in any area, activity, or operation of the college. The college also prohibits retaliation against an individual for engaging in activity protected under this policy, and interfering with rights or privileges granted under federal, state, or local laws.

Under college policies, equal opportunity for employment, admission, and participation in the college's programs, services, and activities will be extended to all persons, and the college will promote equal opportunity and treatment through application of its policies and other college efforts designated for that purpose.

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Equal Employment Opportunity or Affirmative Action should contact the Affirmative Action Officer at 503.399.2537, 4000 Lancaster Dr. NE, Salem, Oregon 97305.

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Land Acknowledgement
January 15, 2025

CHEMEKETA COMMUNITY COLLEGE LAND ACKNOWLEDGEMENT

Prepared by

Ken Hector, Chair—Board of Education

We are gathered today on the land of the Kalapuya (pronounced “**cal-uh-poo-yuh**”), who today are represented by the Confederated Tribes of the Grand Ronde and the Confederated Tribes of the Siletz Indians, whose relationship with this land continues to this day.

We offer gratitude for the land itself, for those who have stewarded it for generations, and for the opportunity to study, learn, work, and be in community on this land. We acknowledge that our college’s history, like many others, is fundamentally tied to the first colonial developments in the Willamette Valley.

Finally, we respectfully acknowledge and honor past, present, and future Indigenous students of Chemeketa Community College.

Minutes
January 15, 2025

APPROVAL OF BOARD MINUTES

Prepared by

Julie Deuchars, Executive Coordinator/Board Secretary
Jessica Howard, President/Chief Executive Officer

Minutes of the board meeting of December 11, 2024, are submitted for review by the board.

It is recommended that the College Board of Education officially approve the minutes of the above-referenced meetings as submitted.

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January 15, 2025

CHEMEKETA COMMUNITY COLLEGE

**BOARD OF EDUCATION
MEETING MINUTES**

December 11, 2024

I. ADMINISTRATION UPDATES

Ken Hector, Chair, called the meeting to order at 4:30 pm, in Building 2, Room 172, at the Salem Campus.

Members in Attendance: Betsy Earls; Jackie Franke (arrived 4:50 pm); Ken Hector, Chair; Neva Hutchinson; Iton Udosenata (4:52 pm); and Diane Watson, Vice Chair. Excused Absence: Ron Pittman.

College Administrators in Attendance: Jessica Howard, President/Chief Executive Officer; David Hallett, Vice President, Academic and Student Affairs; Alice Sprague, Vice President, Governance and Administration; and Aaron Hunter, Vice President/Chief Financial Officer, College Support Services/Finance.

Updates were discussed with the board regarding the community events calendar, bond updates, board elections, the President's monthly report to the board, and agenda preview.

The meeting ended at 4:55 pm.

II. REGULAR SESSION

A. CALL TO ORDER

Ken Hector, Chair, called the board meeting to order at 5:00 pm. The meeting was held in the Boardroom, Building 2, Room 170, at the Salem Campus.

B. PLEDGE OF ALLEGIANCE

The pledge of allegiance was recited.

C. CHEMEKETA LAND ACKNOWLEDGMENT

Ken Hector read the land acknowledgment.

D. ROLL CALL

Members in Attendance: Betsy Earls; Jackie Franke; Ken Hector, Chair; Neva Hutchinson; Ron Pittman (Zoom); Iton Udosenata; and Diane Watson, Vice Chair.

College Administrators in Attendance: Jessica Howard, President/Chief Executive Officer; David Hallett, Vice President, Academic and Student Affairs; Alice Sprague, Vice President, Governance and Administration; and Aaron Hunter, Vice President/Chief Financial Officer, College Support Services/Finance.

Board Representatives in Attendance: Lillian Anderson, Associated Students of Chemeketa (ASC); Steve Wolfe, Chemeketa Faculty Association (CFA); Aaron King, Chemeketa Classified Association (CCA); and Adam Mennig, Chemeketa Exempt Association (CEA).

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E. COMMENTS FROM THE PUBLIC

Ken Hector reviewed the public comment process.

<u>Commenter Name</u>	<u>Topic</u>
Alison Lutz	CFA contract negotiations
Lori Cole	Faculty bargaining
Chris Nord	CFA Presidents report
Holly Scheifelbein	Contract negotiations
Shannon Othus-Gault	CFA Presidents report
Matthew Keeling	Contract/CFA Presidents report
Zac Kohl	CFA Presidents report
Amanda Knopf	Contract negotiations
Autumn Christensen	CFA Presidents report
Heidi Preuss Grew	CFA Presidents report
Esteban Salgado	Faculty negotiations
Herbert Grotewohl	CFA Presidents report
Tim King	Concerns of and respect for our classified employees
Trina Butler	Contract/reclassification - Classified respect and response
Kisha McIntosh	Concerns of and respect for our classified employees
Liz Traver	Concerns of and respect for our classified employees

F. APPROVAL OF MINUTES

Jackie Franke moved, and Betsy Earls seconded a motion to approve the Board of Education minutes from November 20, 2024.

The motion CARRIED.

G. REPORTS

Reports from the Associations

Lillian Anderson, Associated Students of Chemeketa (ASC), said the report stands as written, highlighted the end-of-term events, provided a legislative internship contracts update, and discussed the student fall term evaluation survey.

Steve Wolfe, Chemeketa Faculty Association (CFA), thanked the classified staff and faculty for taking time out of their busy schedules to speak. Steve said the report stands as written, but needed to update the portion regarding bargaining every Friday to indicate that the college has now called for mediation. Steve noted the CFA bargaining team is still willing and ready to continue meeting for bargaining to try and reach a negotiation settlement, and asked if the Chemeketa administration is ready to do the same.

Aaron King, Chemeketa Classified Association (CCA), thanked faculty and classified staff taking time to provide testimony. Aaron updated his report to provide some additional information on the bargaining progress and an update on employee sentiment. He also asked the board to advocate for measures that align the college's proposal with employee priorities and legal obligations and accelerate the pace of bargaining through a transparent and cooperative approach and stated that CCA remains committed to securing fair and equitable outcomes for

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its members while continuing to engage constructively with the college. Aaron also discussed the Governor's recommended budget which is short of the necessary funds that community colleges need to maintain current services. The Oregon Community College Association

(OCCA) plans to advocate for higher funding levels. Aaron asked if the college stands with OCCA's advocacy plan for additional funding. Ken Hector said he would respond when he reported on the OCCA board report.

Adam Mennig, Chemeketa Exempt Association (CEA), thanked everyone on all of the bargaining teams, including Exempt, for all of their efforts, and noted that, despite disagreements and the amount of time the process has taken, he had confidence in people's goodwill and connections with each other and that the bargaining teams would be able to come up with contracts that best serve students, respective members, and the institution.

Reports from the College Board of Education

Betsy Earls attended the Mid-Willamette Valley Council of Governments (MWVCOG) board meeting and Executive Committee meeting; had a quarterly lunch meeting with Jessica; and attended the Polk County elected officials meeting, legislative days at the Capitol, and Chemeketa's Winter Celebration.

Diane Watson attended the Nouveau Release party, the Coffee with Keizer Mayor Cathy Clark Zoom show, agenda review, and Chemeketa's Winter Celebration.

Jackie Franke attended a Community and Partners of East Salem through Salem Leadership Foundation, the East Salem Rotary meeting, and Chemeketa's Winter Celebration.

Neva Hutchinson attended Chemeketa's Winter Celebration.

Iton Udosenta and Ron Pittman provided no report.

Ken Hector attended the Oregon Community College Association legislative meetings, agenda review, Chemeketa's Winter Celebration, and the quarterly OCCA board meeting.

H. INFORMATION

Statement of Budget Principles 2025–2026

Aaron Hunter noted that the Budget Principles and Financial Environment for Fiscal Year 2025–2026 is similar to prior years as far as structure and content for the budget principles. Aaron discussed the financial environment, addressing state legislative appropriations and bargaining agreements that are still being worked on (presenting a challenge for budgeting in the upcoming cycle). He indicated that the college is approaching this cycle with a status quo budget and is not looking at immediate reductions or significant investments.

2024–2025 Faculty Sabbatical Leave Recommendation One-Term Spring 2025

Justus Ballard and Tim Ray, Co-Chairs of the Sabbatical Review Committee, noted that there is one spring sabbatical available, and the committee is recommending Colin Stapp for the award.

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Colin will be working on e-portfolios. The benefit for students and the college is great and many college programs are interested in this information to help faculty and students develop e-portfolios.

2023–2024 Financial Aid and Veterans Services Update

Rob Hoffman, Director of Financial Aid and Veterans Services, said the report stands as written. Rob noted there were a lot of challenges for the 2024–2025 FAFSA rollout; however, many of

the glitches have been worked out and the 2025–2026 application has been going well. Chemeketa was selected as a recipient for the Department of Education's Center of Excellence for Veteran Student Success Grant for \$499,969 and Rob acknowledged the great work of Angela Archer and Gaelen McCallister in that successful grant award.

Jessica Howard said this grant allows the college to have funding for the Veterans Resource Center, and this was recognized at the college's Veteran's Day event this year. She commended everyone involved.

2024 Cultural Competency Update

Vivi Caleffi Prichard, Chief Diversity Officer, presented an update on the college's cultural competency work. This report is required by law to be presented to the board every two years. Vivi reviewed HB 2864 requirements and stated the college goes above and beyond and meets the cultural competency standard. Vivi discussed what was on the horizon: considering cultural competency standards in light of Chemeketa's HSI status, continuing to expand on partnerships, and implementing the Inclusive Leadership certificate.

Oregon Community College Association (OCCA) Board Update

Ken Hector said the report stands as written and referenced Aaron King's question on the Governor's budget. At the recent OCCA board meeting, action was taken on its legislative positions and priorities. Ken reviewed the funding priorities and stated the Chemeketa board would be voting to approve and adopt these policies later on in the agenda.

I. STANDARD REPORTS

Personnel Report

Alice Sprague said the report stands as written. Of the five new hires, one is self-support and four are general fund positions. Alice acknowledged Alissa Hattman, who is returning to the college in a faculty position.

Budget Status Reports

Aaron Hunter said the green sheets were needed due to the board meeting taking place earlier in the month this time and thanked Rich Kline and the business services team for preparing the financials. On the Statement of Resources and Expenditures a significant difference exists between this year and last year, which is due to the difference in the timing of Thanksgiving; tuition and fees included the start of winter term. Status of Investments shows one new maturity and one new investment. Rates continue to decline, and the Local Government Investment Pool has gone from 5 percent to 4.85 percent.

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Capital Projects Report

Aaron said the report stands as written and added that the two projects have been discussed previously. This report will remain sparse since funds are being directed to deferred maintenance since the bond did not pass, so many of the ongoing projects will cease to continue until adequate funding becomes available.

Recognition Report

Jessica Howard acknowledged employees in the written report.

J. SEPARATE ACTION

Approval of Resolution No. 24-25-07, Proclamation Supporting the Oregon Community College Association's Legislative Priorities for the 2025 Oregon Legislative Session. [24-25-115]

Betsy Earls moved and Diane Watson seconded the motion to approve resolution No. 24-25-07.

The motion CARRIED.

K. ACTION

Ron Pittman moved, and Jackie Franke seconded a motion to approve consent calendar item No. 1.
1. Approval of Bachelor of Science and Nursing Degree (BSN) [24-25-114]

The motion CARRIED.

L. APPENDICES

College mission, vision, and values; campus and district maps.

M. FUTURE AGENDA ITEMS

None were heard.

N. BOARD OPERATIONS

Ken Hector invited everyone in the audience to join the board for food and beverage after the meeting and thanked everyone for their participation this evening.

O. ADJOURNMENT

The meeting adjourned at 6:32 pm.

Respectfully submitted,

Julie Deuchars
Executive Coordinator

Jessica Howard
President/Chief Executive Officer

Ken Hector
Board Chair

Date

ASSOCIATED STUDENTS OF CHEMEKETA (ASC)

Prepared by

Lillian Anderson, ASC Executive Coordinator

PAST EVENTS

Cocoa and Conchas

- On Monday, December 2nd through Thursday, December 5th, ASC provided free hot chocolate and conchas in the Student Center during the last week of the term before finals. ASC's aim was to encourage students to stay positive going into exams and keep up the amazing work they've been doing all term. Over 500 students stopped by!

Bridges to a Better Tomorrow

- On Tuesday, December 3rd, ASC assisted the Chemeketa Eye of the Storm recovery group in putting on the "Bridges to a Better Tomorrow" addiction recovery event. A panel of four students from Eye of the Storm spoke about their experiences with recovering from addiction. Bridgeway Community Health addiction recovery services among other groups had informational tables to get information about community resources out to students. Over 20 students attended the panel.

Kindness Carts Partnership

- During finals week, ASC partnered with the Chemeketa Service Leaders club to go around campus with carts of snacks, drinks, and stress toys to encourage students in their last push of studying for the term!

Lobby Welcome

- On Monday, January 6, ASC staffed two tables to welcome students back to campus with snacks and answered questions and provided directions.

Pizza Kickoff

- On Wednesday, January 8th, many campus resources had information tables in the student center so that students could learn about how Chemeketa can support them in their academic journey while they enjoyed free pizza.

CURRENT EVENTS

Karaoke

- On Wednesday, January 15th, students stopped by the student center to sing their favorite songs, enjoy refreshments, and spend time connecting with the campus community.

FUTURE EVENTS

Build a Snow Globe

- On Thursday, January 30th, ASC will give instructions and supplies for students to make their own snow globes while they watch a movie, eat snacks, enjoy other crafts, and take some time to destress from the first month of classes.

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Warm Hearts, Helping Hands

- On Friday, February 7th, ASC will be running a volunteer/community service opportunity. Students will get together to make sandwiches and then pass them out to the unhoused population in downtown Salem under the guided supervision of appointed staff. Our goal with this activity is to facilitate students giving back to the community and help students get volunteer hours.

Valentine's Day club fair

- On Thursday, February 13th, all the active clubs for winter term will each have an information table in the student center decorated in fun Valentines Day decor. Clubs will have the opportunity to win extra money for their club funds by having the best decorated table. ASC's goal with this event is to encourage students to get involved in club activities and to promote active clubs.

Bingo Night

- On Thursday, February 27th, there will be bingo and pizza in the student center. Our goal is to provide an activity where students can relax, have fun, and meet new people.

Winter Term Baile

- On Wednesday, March 12th, ASC will host a fun night of dancing, pizza, music, and more!

Kindness carts partnership

- During Finals week ASC in partnership with the Chemeketa Service Leaders Club will bring around carts of snacks, drinks, and stress toys to encourage students in their studying.

Raffle Stamps

- All term students will have the opportunity to get a stamp on a stamp card at each event they attend. When they fill out the stamp card completely (attend four events) they can enter to win prizes at the end-of-term raffle that will be held at the winter term baile. This initiative was incredibly successful in increasing event participation and attendance last term, so our goal is to continue the momentum into winter.

CHEMEKETA COMMUNITY COLLEGE FACULTY ASSOCIATION (CFA)

Prepared by

Steve Wolfe, President—Chemeketa Faculty Association

CONTRACT BARGAINING NOW AT A STANDSTILL

For most of fall term, contract bargaining continued every Friday. During that term, tentative agreements were reached on six more articles and one appendix. Two of those agreements were reached at the last bargaining session on November 22. Only seven articles remain.

Despite this continued progress, on Tuesday, December 3 the College suddenly and unexpectedly called for mediation. The explanation provided by the College for requesting mediation was that “the recent pace of bargaining and the significant difference that exists between the two teams’ economic proposals and other articles still in progress led our team to the conclusion that assistance from a state mediator was the best path forward. Given that context, it seems counterproductive to continue negotiating in a format that is no longer yielding productive results. We are hopeful that the state will have a mediator available for us soon and that their assistance will help move the process forward more rapidly.”

CFA President Steve Wolfe responded that “We are dismayed to hear that you are not willing to continue negotiating in person and think that mediation is necessary. We were prepared to present a counterproposal on Article 15 (Sabbaticals) and felt that we were very close to reaching an agreement on it. We were continuing to reach tentative agreements in November, including two at the last meeting on November 22. Each side had only presented one economic counterproposal, so we had barely begun bargaining on that. It’s unfortunate that the College has chosen to escalate this rather than continue to negotiate. We remain committed to reaching a negotiated settlement soon. Our offer to continue to bargain remains on the table.”

It is disheartening that the Chemeketa administration has chosen this path. Mediation will only slow the process down considerably, not move it forward more rapidly. The last time the College called for mediation was 16 years ago, and mediation lasted 3 ½ months.

The first mediation session is Friday, January 31. Had bargaining continued every Friday, the teams could have met twice more in fall term and four times in January. Instead of six bargaining sessions, the College’s call for mediation will result in just one mediation session.

Faculty were incensed and offended by the College’s economic counterproposal on November 15 and are even more offended by the College walking away from the bargaining table. It is insulting and disrespectful. The culture of fear of two years ago has been replaced by a culture of frustration, anger, and disappointment. There is a lack of confidence in the College administration’s willingness and ability to bargain in good faith.

No community college faculty in Oregon has ever gone on strike. For the sake of students, as well as ongoing faculty and admin relations, CFA leaders hope that Chemeketa is not the first. The CFA team remains ready to bargain. Is the College ready to do the same?

**CHEMEKETA COMMUNITY COLLEGE
CLASSIFIED EMPLOYEES ASSOCIATION (CCA)**

Prepared by

Timothy King, External Vice-President—Chemeketa Classified Association
Trina Butler, Director of Membership—Chemeketa Classified Association
Aaron King, President—Chemeketa Classified Association

PRESIDENT'S MESSAGE

New Year Update

Introduction

As we begin a new year, I want to reflect on the accomplishments of the past year and provide an update on ongoing initiatives, challenges, and goals for the Classified Association. This report highlights our progress in key areas and sets the stage for continued advocacy and collaboration in 2025.

Accomplishments of 2024

1. Negotiations and Collective Bargaining

- Finalized agreements on several critical articles, including Tuition Waivers, Professional Development, and Strikes/Lockouts, achieving terms that reflect the needs and values of our members.
- Advocated for equitable salary placements and pay adjustments under the Oregon Pay Equity Act, with progress on several reclassification appeals.

2. Classification and Compensation Project

- Successfully processed appeals for positions within the unit, ensuring that members' concerns were addressed.
- Conducted a detailed analysis of classification outcomes, identifying inconsistencies and advocating for adjustments.

3. Support for Members

- Assisted members in navigating Paid Leave Oregon and long-term disability benefits, ensuring fair treatment and access to entitlements.
- Represented members in grievances related to misclassification, insubordination claims, and FMLA/OFLA leave disputes, with favorable outcomes in several cases.

4. Membership Engagement

- Hosted training and professional development opportunities during Fall In-service, with excellent feedback on sessions related to communication, equity, and leadership.
 - Increased transparency and communication through regular updates, surveys, and open forums.
-

Challenges

1. Implementation of Classification and Compensation

- Persistent delays in HR processes for Position Review Requests (PRRs) and step placements have impacted member morale.

- Misalignment in classifications and salary grades requires continued advocacy to ensure compliance with the Oregon Pay Equity Act
- 2. **Health Insurance and Cost of Living Adjustments (COLA)**
 - Rising OEGB insurance rates and the College's rejection of proposals for retiree health benefits remain critical concerns for members.
- 3. **Equitable Step Increases**
 - The suspension of step increases under the current contract has resulted in financial strain for members, with ongoing efforts to petition for retroactive adjustments.

Goals for 2025

1. **Advancing Pay Equity**
 - Collaborate with the College to address inconsistencies in step placements and classifications.
 - Push for a comprehensive review of the classification system to align with best practices and labor market standards.
2. **Strengthening Member Advocacy**
 - Enhance support for members through training on rights, benefits, and workplace protections.
 - Expand representation in grievance processes to ensure timely resolutions.
3. **Building Community and Engagement**
 - Foster a sense of unity through regular events, updates, and opportunities for involvement.
 - Continue exploring innovative solutions for flexible scheduling and remote work policies.
4. **Preparing for Future Negotiations**
 - Lay the groundwork for the next round of negotiations by gathering member input, identifying priorities, and refining our strategies.

Closing Remarks

The Classified Association remains committed to advocating for fair wages, equitable treatment, and improved working conditions for all members. As we navigate the opportunities and challenges of 2025, our collective strength and dedication will ensure continued progress and success.

Thank you for your ongoing support and collaboration. I look forward to another productive year ahead.

Celebrating 25+ years of service in 2024

Varnum, Susan E. (37 years)
Feijo, Renato G. (35 years)
Guzman, Irma (32 years)
Kea, Sear J. (31 years)
Magarrell, Sherrie L. (31 years)
Branch, Marty J. (30 years)
Borah, Earl (28 years)

LaFollette, Robert D. (27 years)
McDonald, Kellie J. (27 years)
Burns, Neal H. (26 years)
Emerich, Christopher C. (26 years)
Jones, Lori R. (26 years)
Harkema, Julian J. (26 years)
Carlson, Elizabeth D. (26 years)

Celebrating 25 years of service in 2024

Coleman, Earlene
Garcia, Alcina K.

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Sukhodolov, Tatyana V.
Ringo-Reyna, Linda M.
Almeida, Julio C.
Bishop, Thomas A.
Keena, Collene R.
Arevalo-Orozco, Adrian
Segura, Maria A.
Takewo, Marilyn A.

Celebrating the following:

24 years of service

Horsfall, Jackson G.
Perkins, Daniel J.
Davis, Cora D.
Zendejas, Esthela
Jacobson, Teresa A.
Ritchie, April H.
Jones, Jack E.
Arevalo, Beatriz

23 years of service

Aguilar De Luna, Rosalba E.

Fox, Larry D.
Bowlsby, Patricia A.
Morales, Otilia C.

21 years of service

Porter, James
Dean, Reshone R.
Antone, Timothy J.
Gelder, Minna I.
Bender, Tricia D.
Sifuentez, Veronica B.

Celebrating 20 years of service

Segura, Jesus R.
Harper, Nancy A.
Dedrick, John S.

Celebrating the following:

19 years of service

Marling, Aaron
Holscher, Elizabeth A.
Berkey, Carole L.
Martinez, Elena M.
Shamain, Zy P.

18 years of service

Dahl, Michael L.
Gallagher, Kenneth W.

Bates, Jason
Walther, Patrick K.
Darr, Michelle L.
Britnell, Marcia A.

17 years of service

Chappell, Laura G.
Andrus, Jonathon M.
Kleinschmit, Tania
Bonnet, Beth M.

Traver, Elizabeth A.

16 years of service

Thompson, Denise
Kravets, Svetlana V.
Alcaraz Lopez, Francisco
McCauley, Lori A.
Hustrulid, Cynthia A.
Reichenbach, Ann
Brown, Sheila L.

Celebrating 15 years of service

Hall, Matthew A.
Bogarin, Ismael
Beggs, Rebecca A.
Ellis, Kathryn R.
Patrick, Amanda J.

Celebrating the following:

14 years of service

Najar-Perez, Maria G.

13 years of service

Payne, Tiffany C.
White, Renae A.

Worthing, Trevor C.
Hadley, Timothy J.
Tiszkus, Chona D.

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Lambert, Thomas J.
Deloya, Juan Carlos
Dahl, Robert J.
Coker, Erika L.
Ross, Jason L.
Dyer, Michelle L.
Woodward, Steven A.
Adarr, Paul T.
LaHue, Robert J.
Hackett, Ashley H.
Ballew-Renfro, Cary R.
Talbert, Joseph E.
Dettwyler, Sarah C.
Dooley, Mariah

Swearingin, Ann M.

12 years of service

Carlson, Kip D.
Richardson, Timothy
Cunningham, Lea
Alcantar, Berta D.
Lacy, Linda M.
Frias Bedolla, Maria Lizbet
Daugherty, Maggi

11 years of service

Beckner, Amanda M.
Johnson, Debra E.

Mitzel, Dwayne R.
Ross, Angela M.
Kirby, Samuel L.
Allen, Judith
King, Aaron T.
Villarreal, Rafael S.
Cole, Jean E.
Mundt, Nikki J.
Bain, Kimberly E.
Sandoval, Marlene
Devine, Julianne M.
Bouwens, John L.
King, Timothy C.

Celebrating 10 years of service

Lopez-Delgado, Hector
Collmann, Jason S.
Chinah, Anatoli
Chavez, Luisana
Anaya, Jorge
Wait, Sarah

Mosher, Brian S.
Hilfiker, Jessica M.
Torres-Barrera, Pilar T.
Limas, Michelle L.
Simpson-Howell, Heather L.

Celebrating the following:

9 years of service

Roller, Bruce G.
McKinley, Amy J.
Statsenko, Nadezhda V.
Dalke, Jonathan D.
Gasca, Joanne
Zunin, Michael F.
Schonbachler, Julie D.
Wagner, Anthony J.
Estrada-Whittle, April M.
Jordan, Katey M.
Parker, Wesley A.
Butler, Trina L.
Hill, Cy J.
Baker, Wendy J.
Hasenstab, Brian N.

8 years of service

Henderson, Michael D.
Bellerive, C J.
Jones, Maxwell C.

Quezada, Jonatan A.
Garcia Perez, Grecia E.
On-The-Hill, Justin W.
Haro-Gonzalez, Eva-
Karyna
Ramos Carreon, Cintia
Thurston, Brian K.
Angel, Ana G.
McIntosh, Kisha A.
Harp, Teka R.

7 years of service

Cox, Ronald V.
DeRosia, Jordan M.
Gisbert, Joel
Kopecki, Tomasz T.
Vierra, Joshua Z.
Wenigmann, David S.
Naas, Jamila
Paruch, Michael J.
McSherry, Ashley

Zuleta, Carlos M.

6 years of service

Badzinski, Jennifer L.
Barton, Robena
Careaga, Ariel
Usselman, Meagan M.
Monson, Suzanne M.
Marquez Manzano,
Gabriela
Molodyh, Tanya D.
Saldana, Juan A.
Burger, Fatima G.
Najar, Sir S.
Oswald, Danielle M.
Gibbs, Hayley S.
Munoz, Karen A.
Stahr, Kelli A.
Schmunk, Natasha C.

Gasca, Denny
Bazan L, Sonia E.
Moreno, Claribel
Godfrey, Timothy V.

Kaur, Jasmine
Brader, Kelly B.
Hernandez, Fantini
Keebler, Shawn E.

Zapata, Albert S.
Walther, Cameron E.
Jackson, Jason T

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NEW HIRES

Marisol Monroy-Concha, Student Services Specialist–Counseling and Student Support Services, Student Affairs, 100 percent, 12-month assignment effective December 2, 2024.

Fallyn McCarty, Student Services Specialist–Academic Development & Corrections Education, Workforce Innovation & Strategic Engagement, 100 percent, 12-month assignment effective December 5, 2024.

Gladis Lopez Mendoza, Student Services Specialist–Education, Academic Affairs, 100 percent, 12-month assignment effective December 16, 2024.

Garth Francis Kelly, Department Technician I–Bookstore & Auxiliary Services, College Support Services, 100 percent, 12-month assignment effective December 16, 2024.

Celeste Galvez-Prado, Student Services Specialist–Workforce Partnerships, Workforce Innovation & Strategic Engagement, 100 percent, 12-month assignment effective December 26, 2024.

Cutberto De La Luz, Maintenance/Trades Assistant–College Support Services, Capital Projects & Facilities, 100 percent, 12-month assignment effective January 1, 2025.

POSITION CHANGES

Sam Kirby, Instructional Specialist–Athletics, Student Affairs, 100 percent, 12-month assignment, from Instructional Technician–Athletics, Student Affairs, effective December 16, 2024.

Tomasz Kopecki, Maintenance/Trades Specialist–Capital Projects and Facilities, College Support Services, 100 percent, 12-month assignment, from Maintenance/Trades Technician I–Capital Projects and Facilities, College Support Services, effective December 9, 2024.

Keegan Gormelly, Student Services Coordinator/Analyst I–Student Success, Equity & Belonging, Student Affairs, 100 percent, 12-month assignment, from Student Services Specialist–Academic Advising & First Year Programs, Student Affairs, effective December 16, 2024.

Nathaniel Easton, Student Services Coordinator/Analyst I–Academic Affairs, Academic Advising & First Year Programs, 100 percent, 12-month assignment, from Tutor–Academic Affairs, Academic Advising & First Year Programs, effective January 1, 2025.

Danial Garcia Torres, Instructional Specialist–Workforce Innovation & Strategic Engagement, Workforce Partnerships, 100 percent, 10-month assignment, from Tutor–Workforce Innovation & Strategic Engagement, Workforce Partnerships, effective January 1, 2025.

SEPARATIONS

Soledad Mansillas, Custodian I–College Support Services, Capital Projects & Facilities effective December 27, 2024.

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Mayela Perfecto, Student Services Specialist– Workforce Innovation & Strategic Engagement, Perkins Innovation and Modernization Career-Connected HS Grant Program, effective January 1, 2024.

EVENTS

The CCA continues to host 'Brown Bag Luncheons' on the following Wednesday after bargaining sessions. This is so the board can answer questions that classified employees may have regarding the current state of bargaining, reallocation, and other important topics.

CHEMEKETA COMMUNITY COLLEGE EXEMPT ASSOCIATION

Prepared by

Adam Mennig, President—Chemeketa Community College Exempt Association

The Exempt Association would like to welcome Dr. RUSSELL JONES to the college as the Dean of General Education and Student Affairs at the Yamhill Valley Campus. He brings a wealth of experience, a passion for student success, and a deep commitment to fostering inclusive, supportive communities.

PRESENTATION OF 2023–2024 AUDIT REPORT

Prepared by

Rich Kline, Director—Business Services
Aaron Hunter, Vice President—College Support Services/Chief Financial Officer
Jessica Howard, President/Chief Executive Officer

Representatives from the audit firm of Kenneth Kuhns & Company will be in attendance to make the presentation of the college financial audit.

Action to accept the report by the College Board of Education will be requested during the January board meeting.

PROPOSED STUDENT TUITION FOR 2025–2026

Prepared by

Aaron Hunter, Vice President—College Support Services/Chief Financial Officer
David Hallett, Vice President—Academic and Student Affairs
Jessica Howard, President/Chief Executive Officer

Information on the proposed student tuition for 2025–2026 will be provided at the board meeting.

PROPOSED STUDENT TUITION AND FEES FOR 2025–2026

Prepared by

Aaron Hunter, Vice President—College Support Services/Chief Financial Officer
David Hallett, Vice President—Academic and Student Affairs
Jessica Howard, President/Chief Executive Officer

Each year Chemeketa reviews student tuition and fees as part of the budget development process. The recommendation is brought to the Board for discussion in January. The college's values of adaptability, belonging, community, opportunity, and quality continue to focus the institution in supporting initiatives, strategies, programs, and operations that will allow it to meet its goals related to student success. Chemeketa's mission is to transform lives and strengthen communities through quality education, services, and workforce training.

Tuition and Fee-Setting Guidelines

- Balance the need for revenue to maintain levels of service with affordability for students
- Consider the level of state funding along with anticipated tuition and fee revenues when recommending changes to the tuition and fee rates
- Incorporate annual inflationary increases to maintain equity among cohorts and avoid the eventual necessity of large rate increases to re-align with college guidelines
- Maintain an alignment with Chemeketa's comparator colleges identified as: Clackamas Community College, Lane Community College, Linn-Benton Community College, Mt. Hood Community College, and Portland Community College
- Recognize that there is currently no state funding available to supplement the tuition and fee funding for the college's Bachelor of Applied Science degree program

Proposed Student Tuition and Universal Fee Rates for 2025–2026

After a review of the Chemeketa's projected budget for 2025–2026 and applying the college's tuition and fee-setting guidelines, the administration is asking the Board to consider the following increases:

Rate	Current (2024–2025 Per Credit)	Increase Per Credit	Proposed (2025–2026 Per Credit)
Tuition	\$104	\$4	\$108
Universal Fee (Credit Courses)	\$37	\$1	\$38
Total Per Credit Cost/Increase	\$141	\$5	\$146
Total Percent Increase			3.55%
Out-of-State & International Tuition	\$275	\$4	\$279
Differential Fee	\$10	\$0	\$10

Comparison Information

The relative cost ranking of all 17 community colleges from highest to lowest is shown below. For 2024-2025, Chemeketa is below the statewide average of \$6,720.

**Annual Cost of Attendance FY 2024-25
Oregon Community College System
(based on 45 credits)**



The relative cost ranking of Chemeketa's comparator colleges from highest to lowest is shown below. For 2024-2025, the college is below the comparator group average of \$6,818.

**Annual Cost of Attendance FY 2024-25
Comparator Colleges**



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The proposed increase would place the college third among the comparator colleges *based on current year (2024–2025) rates*. It is likely that Chemeketa would be in the middle of the comparator colleges again next year if comparator colleges also propose modest rate increases for 2025-2026. It will not be known what other community colleges adopt as their rates until later in the spring and therefore the college is using current year rates as comparison data.

Proposed Bachelor of Applied Science Tuition and Universal Fee Rates for 2025–2026

For the Bachelor of Applied Science degree in Leadership and Management, the administration is asking the Board to consider the following increases:

Rate	Current (2024–2025 Per Credit)	Increase Per Credit	Proposed (2025–2026 Per Credit)
Tuition	\$175	\$7	\$182
Universal Fee (Credit Courses)	\$37	\$1	\$38
Total Per Credit Cost/Increase	\$212	\$8	\$220
Total Percent Increase			3.77%
Out-of-State & International Tuition	\$346	\$7	\$353

Feedback and Future Board Action

The college administration plans to hold a student tuition forum to present the proposed increases, share changes in federal and state financial aid allocations, and answer questions about the proposals. The Associated Students of Chemeketa (ASC) representative will present feedback from the forum to the Board of Education at its next meeting.

Next month the administration will make a recommendation based on the Board's discussion tonight and feedback from ASC. Official action will be requested at the February Board meeting.

PROPOSED BUDGET CALENDAR FOR 2025–2026

Prepared by

Brian Knowles, Director—Budget and Finance
Aaron Hunter, Vice President—College Support Services/Chief Financial Officer

The tentative schedule for the development and approval of the 2025–2026 budget is attached. Budget committee meetings are scheduled in April.

The calendar, with any modifications from this board meeting, will be presented for adoption at the February board meeting.

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CHEMEKETA COMMUNITY COLLEGE
2025-2026 BUDGET CALENDAR

January 15, 2025	Board reviews budget calendar
February 19, 2025	Board approves budget calendar Board adopts resolution setting Budget Committee meeting dates
March 1, 2025 - March 21, 2025	Publish legal notices of Budget Committee meetings
April 2, 2025	Budget Committee meeting: Committee charge Election of Officers President's message Presentation of Budget - General Fund
April 16, 2025	Budget Committee meeting: Presentation of Budget - Other Funds Public comment Discussion and approval
April 23, 2025	Optional Budget Committee meeting
April 24, 2025 - May 9, 2025	Publish Budget Summary and Notice of Budget Hearing
May 21, 2025	Public Hearing on the Budget
June 18, 2025	Board adopts the Budget Resolution Board declares Budget Committee vacancies
July 15, 2025	Certify tax levy with County Assessor

ADVISORY COMMITTEES FOR 2024–2025

Prepared by

Chris Kato, Executive Dean—General Education and Transfer Studies
David Hallett, Interim Executive Dean—Career and Technical Education
David Hallett, Vice President—Academic and Student Affairs

Advisory committees play a significant role in the development of Chemeketa's educational programs. Each year recognized and respected specialists representing a cross-section of their occupational fields are recruited from throughout the college's district to serve three-year terms on career and technical advisory committees. The members, with their understanding of the needs of employers and employees in the community, provide assistance in developing and maintaining programs and curricula which reflect the needs of the workplace. There are approximately 527 community members and college staff serving on 34 college advisory boards. The members meet in their respective committees at least three times during the academic Year, fall through spring term.

The College Board of Education will be asked to approve the Advisory Committee membership lists for 2024–2025 at the February 2025 board meeting.

**Chemeketa Community College
Advisory Committees for 2024-25**

Role

Advisory committees play a vital role in advancing the college's preparation of a quality workforce to meet our district's employment needs. The committees serve as highly effective resources for continuous program improvement and evaluation. The influence of advisory committees in assisting the college to make wise decisions concerning the direction of career and technical education at Chemeketa is significant. Advisory committees are composed of recognized and respected community members who represent a cross-section of their occupational field. College staff and current students also attend meetings to provide input on educational and workforce issues. Together, advisory committee members develop and implement an annual plan of work to assist programs in meeting the needs of career and technical students and to reflect the requirements of the work world.

Advisory Committees

Accounting	Electronic Technologies and Robotics
Anesthesia Technician	Emergency Medical Technology
Apprenticeship Electrician	Fire Protection
Apprenticeship HVAC/R	Health Information Management
Apprenticeship Sheet Metal	Horticulture
Automotive Technology	Hospitality and Tourism Management
Behavioral Health	Machining Technology
Building Inspection Technology	Medical Assisting
Business Management	Nursing Education
Computer Information Systems	Occupational Skills Training
Criminal Justice	Office Administration and Technology
Diesel Technology	Pharmacy Technology
Dental Assisting	Speech Language Pathology Assistant
Drafting Technology	Visual Communications
Early Childhood Education	Welding Technology
Education CTE Teacher	Wine Studies
Education Support Professional	
Education Teacher	

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**Accounting Advisory Committee
2024-25**

Degrees and Certificates

Accounting Associate of Applied Science
Accounting Certificate of Completion
Data Analytics for Accounting Certificate of Completion
Governmental Accounting Certificate of Completion
Payroll Certificate of Completion
Tax Preparation Certificate of Completion

Role on Committee	Last Name	First Name	Organization	City	County
Member	Allen	Dean	Fischer Hayes Joye & Allen LLC	Salem	Marion
Member	Bannikov	Katie	Salem Keizer School District	Salem	Marion
Member	Brennan	Sara	Center for Hope and Safety	Salem	Marion, Polk
Member	Dolfay	Hayley	Aldrich CPAs & Advisors	Salem	Marion
Member	Hamilton	Robert	State of Oregon: Dept of Admin Services	Salem	Marion
Member	Head	Sara	Salem Keizer School District	Salem	Marion
Member	Jackson	Vickie	AccurAccounts	Keizer	Marion
Member	Parham	Doug	Singer Lewak, LLP	Salem	Marion
Member	Perkins	Robin	Geffen Mesher, P.C.	Portland	Multnomah, Clackamas
Member	Strauss	Julie	State of Oregon: Department of Human Services	Salem	Marion, Polk, Yamhill
Member	Stone	Sarah	Geffen Mesher, P.C.	Portland	Multnomah, Clackamas
Member	Carlson	Kip	Chemeketa Community College		
Ex-Officio	Salinas-Oliveros	Rebecca	Chemeketa Community College		
Ex-Officio	Wu	Jack	Chemeketa Community College		
Ex-Officio	Alvarez	Cleo	Chemeketa Community College		
Executive Secretary	Tuss	Lana	Chemeketa Community College		
Recording Secretary	Thompson	Denise	Chemeketa Community College		
Program Dean	Taylor	R.	Chemeketa Community College		

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**Anesthesia Technology Advisory Committee
2024-25**

Degrees and Certificates

Anesthesia Technology Associate of Applied Science

Role on Committee	Last Name	First Name	Organization	City	County
Member	Bay	Nathan	Kaiser Permanente	Salem	Marion
Member	Baker	Darrell	Providence St. Vincent Medical Center	Portland	Washington, Multnomah
Member	Craft	Gregory	Salem Health	Salem	Marion
Member	Nevares	Melissa	Salem Health	Salem	Marion
Member	Hoover	Denise	Salem Health	Salem	Marion, Yamhill, Polk
Member	West	Gillian	Community Member	Salem	Marion
Ex-Officio	West	Gary	Chemeketa Community College		
Recording Secretary	Beckner	Amanda	Chemeketa Community College		
Program Director	Kellogg	Sandi	Chemeketa Community College		

**Apprenticeship Electrician Advisory Committee
2024-25**

Degrees and Certificates

Electrician Apprenticeship AAS and Certificate, Limited Electrician Apprenticeship Technologies Certificate

Role on Committee	Last Name	First Name	Organization	City	County
Chair	Williams	Ralph	Clackamas County	Oregon City	Clackamas
Recording Secretary	Dummer	Dan	Engelman Electric	Hubbard	Marion
Member	Barklow	Lee	Whiskey Hill Electric	Hubbard	Marion
Member	Fobert	John	Whiskey Hill Electric	Hubbard	Marion
Member	Shepherd	Steve	Bear Electric	Donald	Marion
Member	Simpson	Kevin	Simpson Electric	McMinnville	Yamhill
Member	Vertner	Jessica	Vertner Electric	Otis	Lincoln
Member	Wheeler	Chris	City of Salem	Salem	Marion
Alternate Member	Moreland	Josh	All in One Electric	Corvallis	Benton
Alternate Member	Morris	John	Renoud Electric	Sheridan	Yamhill
Alternate Member	Redman	Carl	Bear Electric	Donald	Marion
Alternate Member	Rush	Jason	Monmouth Electric	Monmouth	Linn

**Apprenticeship HVAC/R Advisory Committee
2024-25**

Degrees and Certificates

Construction Trades Apprenticeship AAS and Certificate - HVAC Concentration

Role on Committee	Last Name	First Name	Organization	City	County
Chair	Gagle	Mark	Gagles Heating	Salem	Marion, Polk, Yamhill
Executive Secretary	Rooney	Rick	State of Oregon	Salem	Marion
Member	Flande	Ben	Home Comfort	Dallas	Marion, Polk, Yamhill
Member	Gagle	Grant	Gagles Heating	Albany	Marion, Polk, Yamhill
Member	Leifson	Jeff	West Coast Mechanical	Salem	Marion, Polk, Yamhill
Member	Parker	Dan	West Coast Mechanical	Salem	Marion, Polk, Yamhill
Recording Secretary	Dean	Reshone	Chemeketa		
Program Director	Saldivar	Francisco	Chemeketa		

**Apprenticeship Sheet Metal Advisory Committee
2024-25**

Degrees and Certificates

Construction Trades Apprenticeship AAS and Certificate - Sheet Metal Concentration

Role on Committee	Last Name	First Name	Organization	City	County
Chair	Combs	Darrin	Salem Heating & Sheet Metal	Salem	Marion, Polk, Yamhill
Executive Secretary	Vedrode	Steve	Santiam Heating & Sheet Metal	Stayton	Marion, Polk, Yamhill
Member	Carson	Bob	Retired Sheet Metal worker	Salem	Marion, Lincoln
Member	Dickensauge	Erika	Salem Heating & Sheet Metal	Salem	Marion, Polk, Yamhill
Member	Garrett	Dave	Santiam Heating & Sheet Metal	Stayton	Marion, Polk, Yamhill
Member	Greer	Shawn	Salem Heating & Sheet Metal	Salem	Marion, Polk, Yamhill
Member	Stephens	Matthew	Stephens Heating & AC	Corvallis	Linn
Member	Strickler	Austin	Tangent	Tangent	Linn
Recording Secretary	Dean	Reshone	Chemeketa Community College		
Program Director	Saldivar	Francisco	Chemeketa Community College		

**Automotive Technology Advisory Committee
2024-25**

Degrees and Certificates

Automotive Technology Associate of Applied Science
Automotive Entry Level Technician Certificate of Completion

Role on Committee	Last Name	First Name	Organization	City	County
Chair	Pastre	Chris	Capitol Auto Group	Scio	Marion
Member	Buchheit	Mathew	Howell Automotive	Silverton	Marion
Member	Chaney	Janet	Northwest Automotive Trades Association	Portland	Multnomah
Member	Christner	Robert	Northwest Automotive Trades Association	Portland	Multnomah
Member	Jensen	Craig	Davison Auto Parts	Silverton	Marion
Member	Johnson	Jake	Les Schwab Tire Center	Dallas	Polk
Member	King	Dennis	Capitol Subaru	Salem	Marion
Member	Livermore	Doug	Sprague High School	Salem	Marion
Member	Lucas	Shawn	Capitol Chevrolet Cadillac	Salem	Marion
Member	Luken	Malcolm	MAC Auto Parts	Salem	Marion
Member	Melting	Mike	McNary High School	Salem	Marion
Member	Peterson	Robert	Brooks Automotive	Brooks	Marion
Member	Rofelty	Daniel	Silverton High School	Silverton	Marion
Member	Sorenson	Ryan	Les Schwab Tire Center	Independence	Polk
Member	Thiel	Noel	McKay High School	Salem	Marion
Alternate Member	MacNaughton	Tere	Northwest Automotive Trades Association	Gladstone	Clackamas
Alternate Member	Thiel	Tristan	McNary High School	Keizer	Marion
Ex-Officio	Carlson	Kip	Chemeketa Community College		
Ex-Officio	Cojuhari	Andrei	Chemeketa Community College		
Ex-Officio	Covey	Brian	Chemeketa Community College		
Ex-Officio	Gastoni	Bill	Chemeketa Community College		
Ex-Officio	McLearn	Brian	Chemeketa Community College		
Ex-Officio	Olheiser	Sam	Chemeketa Community College		
Ex-Officio	Perkins	Daniel	Chemeketa Community College		
Ex-Officio	Rogers	Doug	Chemeketa Community College		
Ex-Officio	Salinas-Oliveros	Rebecca	Chemeketa Community College		
Program Dean	Cheyne	Larry	Chemeketa Community College		

**Behavioral Health Advisory Committee
2024-25**

Degrees and Certificates

Addiction Counselor Certification Preparation Certificate of Completion
Behavioral Health Associate of Applied Science
Social Services Certificate of Completion

Role on Committee	Last Name	First Name	Organization	City	County
Member	Diehl	Desirae	Emergence	Albany	Linn
Member	Erb	Ashley	Shangri-La	Salem	Marion
Member	Filley	Scott	Salem-Keizer CTEC	Salem	Marion
Member	Jefferis	Heather	Oregon Council for Behavioral Health	Gladstone	Clackamas
Member	Johnson	Candalyann	Center for Hope and Safety	Salem	Marion
Member	McKnight	Kelli	Options	Salem	Marion
Member	McMahon	Katie	MVadvancements	McMinnville	Yamhill
Member	Miller	Kyle	MWVCAA Head Start and EHS	Salem	Marion, Polk
Member	Mintrone	Kim	Oregon Resource Associatioin	Salem	Marion
Member	Morgan	Teri	Marion County Health & Human Services	Salem	Marion
Member	Northcott	Kevin	Bridgeway Recovery Services	Keizer	Marion
Member	Winningham	Robert	Western Oregon University	Monmouth	Marion
Ex-Officio	Carlson	Kip	Chemeketa Community College		
Ex-Officio	Davis	Peter	Chemeketa Community College		
Ex-Officio	Martinez	Yolanda	Chemeketa Community College		
Ex-Officio	Pierce	Tim	Chemeketa Community College		
Ex-Officio	Steiger	Christina	Chemeketa Community College		
Recording Secretary	Frolov	Afanacia	Chemeketa Community College		
Program Director	Steele	Shaunah	Chemeketa Community College		

**Building Inspection Technology Advisory Committee
2024-25**

Degrees and Certificates

Building Inspection Technology Associate of Applied Science
Building Inspector Certificate of Completion

Role on Committee	Last Name	First Name	Organization	City	County
Chair	Rossi	Al	City of Salem	Salem	Marion
Vice Chair	Albers	Calvin	City of Corvallis	Corvallis	Benton
Member	Fisher	Curtis	Salem-Keizer CTEC	Salem	Marion
Member	Jones	Daryl	City of Silverton	Silverton	Marion
Member	Kennedy	Jeff	City of Independence	Independence	Polk
Member	Piercy	Janell	City of Portland, Bureau of Development	Portland	Multnomah
Member	Scheid	Randy	Deschutes County	Bend	Deschutes
Member	Van Grieken	Michele	City of Springfield	Springfield	Lane
Student	Doherty	Heaven	CCICC	Salem	Marion
Ex-Officio	Carlson	Dan	City of Wilsonville	Wilsonville	Clackamas, Washington, Polk
Recording Secretary	Sebern	Allison	Chemeketa Community College		
Program Dean	Birmingham	Jordan	Chemeketa Community College		

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**Business Management Advisory Committee
2024-25**

Degrees and Certificates

Entrepreneurship in Small Business Management Certificate of Completion
Management Associate of Applied Science
Procurement and Supply Chain Management Associate of Applied Science
Procurement Management Certificate of Completion
Sustainability Management Certificate of Completion

Role on Committee	Last Name	First Name	Organization	City	County
Executive Secretary	Edwards	Karen	Chemeketa Community College	Salem	Marion
Member	Alisoso	Jennifer	New York Life Insurance	Salem	Marion
Member	Lamb	Sue	Dallas Retirement Village	Dallas	Polk
Member	Molyneaux	Erin	Phiz Spa	Salem	Marion
Member	Morris	John	Oregon State University	Corvallis	Benton
Member	Narkon	Vicky	Eden Construction	Salem	Marion
Member	Santiago	Jose	New York Life Insurance Company	Portland	Multnomah
Member	Satak	Sarah	Kroger	Portland	Multnomah
Member	Schwindt	Lisa	Santiam Hospital	Stayton	Marion
Ex-Officio	Jackson	Jay	DAS Policy	Salem	Marion, Polk, Yamhill
Ex-Officio	Carlson	Kip	Chemeketa Community College		
Ex-Officio	Jones	Jason	Chemeketa Community College		
Ex-Officio	Lancaster	Dianne	Chemeketa Community College		
Ex-Officio	Martell-Straight	Cathy	Chemeketa Community College		
Ex-Officio	Prange	Teresa	Chemeketa Community College		
Ex-Officio	Salinas-Oliveros	Rebecca	Chemeketa Community College		
Recording Secretary	Thompson	Denise	Chemeketa Community College		
Program Director	Taylor	R.	Chemeketa Community College		

**Computer Information Systems Advisory Committee
2024-25**

Degrees and Certificates

Computer Systems and Information Technology Associate of Applied Science
Cyber Security Associate of Applied Science

Role on Committee	Last Name	First Name	Organization	City	County
Chair	Zavala	Francisco	State of Oregon - DAS	Albany	Linn, Benton, Lincoln
Vice Chair	Gawne	Andrew	Department of Consumer & Business	Salem	Marion
Vice Chair	Miller	Jordan	PH TECH	Salem	Marion, Polk, Yamhill
Executive Secretary	Kraus	Donald	Chemeketa Community College	Salem	Marion
Member	Birkel	Judson	South Salem Hgh School	Salem	Marion
Member	Bradfield	Eric	Salem Keizer Public Schools	Salem	Marion
Member	Hinds	Drew	Silver Falls School District	Silverton	Marion
Member	Rich	Kevin	Umpqua Bank	Hillsboro	Polk
Member	Rollins	Brian	Umpqua Bank	Lake Oswego	Clackamas
Member	Smith	Greg	SK District: West Salem High School	Salem	Marion
Member	Webb	Brandon	Lane ESD	Eugene	Lane
Ex-Officio	Alvarez	Cleo	Chemeketa Community College		
Ex-Officio	Hall	Matthew	Chemeketa Community College		
Ex-Officio	Hiatt	Jonathan	Chemeketa Community College		
Ex-Officio	Reininger	Mandy	Chemeketa Community College		
Ex-Officio	Salinas-Oliveros	Rebecca	Chemeketa Community College		
Ex-Officio	Yamada	Hazel	Chemeketa Community College		
Recording Secretary	Thompson	Denise	Chemeketa Community College		
Program Director	Taylor	R.	Chemeketa Community College		

**Criminal Justice Advisory Committee
2024-25**

Degrees and Certificates

Corrections Associate of Applied Science
Criminal Justice Associate of Applied Science
Law Enforcement Associate of Applied Science

Role on Committee	Last Name	First Name	Organization	City	County
Chair	Daniel	Mark	Mt. Angel Police Department	Mt Angel	Marion
Vice Chair	Strack	Mike	Monmouth Police Department	Monmouth	Polk
Member	Anderson	Chris	City of Hubbard	Hubbard	Marion
Member	Bielenberg	Sofia	Stayton Police Department	Stayton	Marion
Member	Galvin	Steven	Salem Police Department	Salem	Marion, Polk
Member	Landers	Jeremy	Marion County Sheriff's Office	Salem	Marion
Member	Plummer	Teresa	Oregon Department of Corrections	Salem	Marion, Polk, Yamhill
Member	Taylor	Don	Turner Police Department	Turner	Marion
Member	Thompson	Janice	Marion County District Attorney's Office	Salem	Marion
Ex-Officio	Carlson	Kip	Chemeketa Community College		
Ex-Officio	Coker	Erika	Chemeketa Community College		
Ex-Officio	Pierce	Tim	Chemeketa Community College		
Ex-Officio	Withington	Michael	Chemeketa Community College		
Program Director	Gonzalez	Megan	Chemeketa Community College		

**Dental Assisting Advisory Committee
2024-25**

Degrees and Certificates

Dental Hygiene Bachelor of Science (Oregon Institute of Technology partnership)
Dental Assisting Certificate of Completion

Role on Committee	Last Name	First Name	Organization	City	County
Chair	Rollins	Dr. Abigail	Chemeketa Community College	Salem	Marion
Member	Carriger	Haylee	Kaiser Permanente	Turner	Marion
Member	Clark	Rachel	CTGR	Sheridan	Polk, Yamhill
Member	Hendrix	Paula	OIT Dental Hygiene	Salem	Marion
Member	Hopkin	Joel	Oral Maxillofacial Surgery	Salem	Marion, Polk, Yamhill
Member	Ray	Dr. Tricia	Private Practice	Salem	Marion
Ex-Officio	Guitierrez	Melissa	Chemeketa Community College		
Ex-Officio	Lomax	Jillian	Chemeketa Community College		
Ex-Officio	Radu	Kara	Chemeketa Community College		
Executive Secretary	Beckner	Amanda	Chemeketa Community College		
Program Dean	Kellogg	Sandi	Chemeketa Community College		

**Diesel Technology Advisory Committee
2024-25**

Degrees and Certificates

Diesel Technology AAS Degree

Role on Committee	Last Name	First Name	Organization	City	County
Chair	Morse	Brandon	Pape Group - Recruiting	Portland	Statewide
Vice Chair	Nelson	Bob	Tec Equipment	Salem	Statewide
Member	Burian	Larry	Holt Ag Solutions	Salem	Marion, Polk
Member	Craig	Ken	Cherriots	Salem	Marion, Polk
Member	Crume	Jerry	Pacific Northwest Truck Museum	Salem	Marion
Member	Ivy	Brittan	Premier Truck Group	Salem	Statewide
Member	Kilday	Tiffany	Pape Group - Recruiting	Eugene	Statewide
Member	Leeth	Zach	Cherriots	Salem	Marion, Polk
Member	Olsen	Amy	Pape Group - Recruiting	Eugene	Statewide
Member	Zotti	Patrick	Oregon Equipment Sales		
Ex-Officio	Carlson	Kip	Chemeketa Community College		
Ex-Officio	Hadley	Paco	Chemeketa Community College		
Ex-Officio	Pierce	Tim	Chemeketa Community College		
Ex-Officio	Samek	David	Chemeketa Community College		
Program Director	Ruby	Kevin	Chemeketa Community College		
Program Dean	Birmingham	Jordan	Chemeketa Community College		

**Drafting Technology Advisory Committee
2024-25**

Degrees and Certificates

Architectural Drafting Certificate of Completion
Computer-Assisted Drafting (CAD) Associate of Applied Science
Computer-Assisted Drafting (CAD) Certificate of Completion

Role on Committee	Last Name	First Name	Organization	City	County
Member	Bass	Brandon	MW Design Workshop	Salem	Marion
Member	Carter	Angeline	AKS Engineering	Salem	Marion
Member	Davis	Bret	Jet Industries	Salem	Marion, Polk
Member	Galindo	Jahaziel	Percipient Architecture, LLC	Salem	Marion
Member	James	Brenda	US Fish and Wildlife Service	Dallas	Polk
Member	Merritt	Josh	Lenity Architecture	Salem	Marion
Member	Piatt	Joel	Lenity Architecture	Salem	Marion
Member	Schwalk-Burke	Keith	Jacobs Engineering Group	Corvallis	Statewide, Nationwide
Member	Sharp	Ryan	Westech Engineering, Inc.	Salem	Marion
Ex-Officio	Carlson	Kip	Chemeketa Community College		
Ex-Officio	Frank	Andrew	Chemeketa Community College		
Ex-Officio	Gardner	Tiffany	Chemeketa Community College		
Ex-Officio	Kelly	Mike	Chemeketa Community College		
Ex-Officio	Martell	Cathy	Chemeketa Community College		
Ex-Officio	Salinas-Oliveros	Rebecca	Chemeketa Community College		
Ex-Officio	Tinnell	Rob	Chemeketa Community College		
Ex-Officio	Watkins	Carmen	Chemeketa Community College		
Program Dean	Cheyne	Larry	Chemeketa Community College		

**Early Childhood Education Advisory Committee
2024-25**

Degrees and Certificates

Early Childhood Education Associate of Applied Science
Early Childhood Education Certificate of Completion
Infant/Toddler Certificate of Completion
Preschool Certificate of Completion

Role on Committee	Last Name	First Name	Organization	City	County
Member	Barrows	Wendy	Mid-Willamette Valley Community Action	Salem	Marion, Polk
Member	Falardeau	Corri L.	Keizer Chamber of Commerce	Keizer	Marion
Member	Gaona	Katie	Salem Keizer School District	McMinnville	Yamhill
Member	Gardner	Katie	Head Start of Yamhill County	McMinnville	Yamhill
Member	Hamilton	Tanya	Family Building Blocks	Salem	Marion
Member	Harnisch	Lisa	Early Learning Hub	Salem	Marion, Polk
Member	Hernandez	Cassandra	Marion & Polk Early Learning Hub	Salem	Marion, Polk
Member	Judge	Megan	Parent advisory representative	Salem	Marion, Butte
Member	Mendez	Nancy	Community Action Head Start	Salem	Marion
Member	Miller Emerson, Ph.	Andrea	Western Oregon University	Monmouth	Polk
Member	Phillips	Melissa	Confederated Tribes of Grand Ronde Head	Grand Ronde	Polk
Member	Richter	Jenn	yamhill CCO Early Learning Hub	McMinnville	Yamhill
Member	Suefert	Jenna	Mid-Willamette Valley Community Action	Salem	Marion, Polk, Yamhill
Member	Suefert	Julie	Community Action Head Start	Salem	Marion, Polk
Member	Vargas	Elvia	Little Friends Montessori School	Salem	Marion
Ex-Officio	Carlson	Kip	Chemeketa Community College		
Ex-Officio	Romine	Erika	Chemeketa Community College		
Ex-Officio	Trattner	Tamara	Chemeketa Community College		
Ex-Officio	Yancey	Theresa	Chemeketa Community College		
Executive Secretary	Ditterick	Pam	Chemeketa Community College		
Recording Secretary	Thompson	Denise	Chemeketa Community College		
Program Director	Taylor	R	Chemeketa Community College		

**Education CTE Teacher Advisory Committee
2024-25**

Degrees and Certificates

High School CTE Teacher Certificate of Completion

Role on Committee	Last Name	First Name	Organization	City	County
Member	Canady	Pamela	McMinnville High School	McMinnville	Yamhill
Member	Corey	Amanda	Salem-Keizer Career Technical Education	Salem	Marion, Polk
Member	Hagermann	Nic	Willamette Education Service District	Woodburn	Marion, Polk, Yamhill
Member	Rosselli	Hilda	Willamette Education Service District	Monmouth	Polk
Member	Spearman-Eskelsen	Nichole	Salem-Keizer Public Schools	Salem	Marion, Polk
Ex-Officio	Johnson	Debbie	Chemeketa Community College		
Program Director	Hale	Karla	Chemeketa Community College		

**Education Support Professional Advisory Committee
2024-25**

Degrees and Certificates

Certificate of Completion for Education Support Professionals

Role on Committee	Last Name	First Name	Organization	City	County
Member	Canady	Pamela	McMinnville High School	McMinnville	Yamhill
Member	Deitemeyer	Kelley	Woodburn High School	Woodburn	Marion
Member	Fritz	Darlene	Salem-Keizer Public Schools	Salem	Marion, Polk
Member	Hagermann	Nic	Willamette Education Service District	Woodburn	Marion, Polk, Yamhill
Member	Rosselli	Hilda	Willamette Education Service District	Monmouth	Polk
Program Director	Hale	Karla	Chemeketa Community College		

**Education Teacher Advisory Committee
2024-25**

Degrees and Certificates

Associate of Arts Oregon Transfer for Elementary Education

Associate of Arts Oregon Transfer for Education

Role on Committee	Last Name	First Name	Organization	City	County
Member	Báez-Arévalo	Juan	Higher Education Coordinating Commission	Salem	Marion
Member	Boe	Susan	Teacher Standards and Practices	Salem	Marion
Member	Gardner	Lynne	Oregon Department of Education	Salem	Marion
Member	Flynn	Justine	Confederated Tribes of Grande Ronde	Grand Ronde	Polk
Member	Juarez	Yadira	SK Coalition for Equality	Salem	Marion
Member	Carr	Kevin	Pacific University	Woodburn	Marion
Member	De La Vega	Esperanza	Portland State University	Portland	Multnomah
Member	Girod	Mark	Western Oregon University	Monmouth	Polk
Member	Greenburg Motamed	Jason	Education Northwest (EDNW)	Portland	Multnomah
Member	Heide	Suarra	George Fox University	Portland	Washington
Member	Kondor	Carrie	Linfield University	McMinnville	Yamhill
Member	Ryan	Cindy	Western Oregon University	Monmouth	Polk
Member	Samek	Linda	George Fox University	Portland	Washington
Member	Thompson	Karen	Oregon State University	Corvallis	Benton
Member	Turpen	Katy	George Fox University	Portland	Washington
Member	Wright	Sara	Oregon State University	Corvallis	Benton
Member	Frost	Steffanie	McMinnville School District	McMinnville	Yamhill
Member	Stevens	Dandy	Gervais School District	Gervais	Marion
Member	Tucker	Nikki	Woodburn School District	Woodburn	Marion
Member	Turner	Brian	Salem-Keizer School District	Salem	Marion
Member	Young Yun	Sun	Education Northwest (EDNW)	Portland	Multnomah
Student	Morales Sanchez	Ariana	Woodburn School District	Woodburn	Marion
Student	Perez	Miguel	Salem-Keizer School District	Salem	Marion
Student	Slivkoff	Ludmilla	Woodburn School District	Woodburn	Marion
Ex-Officio	Kruse	Kela	Chemeketa Community College		
Ex-Officio	McAllister	Gaelen	Chemeketa Community College		
Ex-Officio	Moreno	Laura	Chemeketa Community College		
Program Director	Hale	Karla	Chemeketa Community College		

**Electronic Technologies and Robotics Advisory Committee
2024-25**

Degrees and Certificates

Electronic Engineering Technician Associate of Applied Science
Electronics Certificate of Completion
Industrial Electronics Associate of Applied Science
Renewable Energy Management Associate of Applied Science
Robotics Associate of Applied Science

Role on Committee	Last Name	First Name	Organization	City	County
Chair	Cunningham	Joseph	Oregon Department of Transportation	Salem	Marion
Vice Chair	Grunberg	Keith	Hunter Communications	Keizer	Marion
Member	Anderson	Erik	SEDCOR	Salem	Marion
Member	Bailey	Scott	Test Products International, Inc.	Beaverton	Washington
Member	Blair	Ray	Cisco Systems	Keizer	Marion
Member	Burroghs	Tony	Garmin	Salem	Marion
Member	Goldberg	Linda	MGO Engineering	McMinnville	Polk
Member	Halleen	Eric	Fortinet	Salem	Marion
Member	Hughes	David	FLIR Systems	Wilsonville	Clackamas
Member	Luebbers	Dominic	Oregon State Police	Salem	Marion
Member	Pashley	Brian	Micro Systems Engineering, Inc.	Lake Oswego	Clackamas
Member	Robinson	Kenneth	Pepsi Northwest Beverages	Salem	Marion
Member	Rosanbalm	Michael	Retired Industry Member	Aumsville	Polk
Member	Schelske	Mike	Willamette Valley Pie Co.	Silverton	Marion
Member	Valadez	Selene	Tree Top, Inc.	Woodburn	Marion
Member	Vargas	Eric	Oregon Department of Transportation	Salem	Marion
Ex-Officio	Carlson	Kip	Chemeketa Community College		
Ex-Officio	Deloya	Juan Carlos	Chemeketa Community College		
Ex-Officio	Greco	Steve	Chemeketa Community College		
Ex-Officio	Hughes	Simone	Chemeketa Community College		
Ex-Officio	Salinas-Oliveros	Rebecca	Chemeketa Community College		
Ex-Officio	Sekafetz	Chuck	Chemeketa Community College		
Program Dean	Ray	Tim	Chemeketa Community College		

**Emergency Medical Technology Advisory Committee
2024-25**

Degrees and Certificates

Emergency Medical Technician Certificate of Completion
Firefighter-EMT Certificate of Completion
Paramedicine Associate of Applied Science
Paramedic Certificate of Completion

Role on Committee	Last Name	First Name	Organization	City	County
Chair	Storms	Kim	Dallas EMS	Dallas	Polk
Vice Chair	Wooldridge	Ray	Albany Fire	Albany	Linn
Member	Bohrer-Clancy	Jesse	Silverton Hospital	Silverton	Marion
Member	Frietag	Danny	Santiam Hospital	Santiam	Marion
Member	Grimes	Toni	Woodburn Ambulance	Salem	Marion
Member	Hanifan	Amy	McMinnville Fire Department	McMinnville	Yamhill
Member	Kaplan	Dan	Patriot Pumps/Woodburn	Woodburn	Marion
Member	McMann	Kyle	Marion County Fire District #1	Salem	Marion
Ex-Officio	Carlson	Kip	Chemeketa Community College		
Ex-Officio	Coker	Erika	Chemeketa Community College		
Ex-Officio	Jackson	Kristene	Chemeketa Community College		
Ex-Officio	Lyell	Kiva	Chemeketa Community College		
Program Director	Arbuckle	Chris	Chemeketa Community College		

**Fire Protection Technology Advisory Committee
2024-25**

Degrees and Certificates

Firefighter-EMT Certificate of Completion
Fire Prevention Associate of Applied Science
Fire Service Supervision and Management Certificate of Completion
Fire Suppression Associate of Applied Science

Role on Committee	Last Name	First Name	Organization	City	County
Chair	Lee	Ron	Marion County Fire District #1	Salem	Marion
Vice Chair	Brozovich	Rachel	Keizer Fire District	Keizer	Marion
Member	Amsberry	Kyle	Salem Fire Department	Salem	Marion, Polk
Member	Hoxie	Sean	Dallas Fire Department	Dalla	Polk
Member	Hume	Alan	Sublimity Fire District	Sublimity	Marion
Member	Rogers	Josh	Dallas Fire Department	Dallas	Polk
Member	Trierweiler	Jim	Mt. Angel Fire District	Mt. Angel	Marion
Ex-Officio	Ballrot	Kayla	Department of Public Safety Standards and Training	Salem	Marion
Ex-Officio	Cane	Jason	Oregon Office of State Fire Marshal	Salem	Marion, Polk, Yamhill
Ex-Officio	Carlson	Kip	Chemeketa Community College		
Ex-Officio	Coker	Erika	Chemeketa Community College		
Ex-Officio	Elmer	Trever	Chemeketa Community College		
Ex-Officio	Pierce	Tim	Chemeketa Community College		
Program Director	Darland	Joshua	Chemeketa Community College		

**Health Information Management Advisory Committee
2024-25**

Degrees and Certificates

Health Information Management Coding Certificate

Role on Committee	Last Name	First Name	Organization	City	County
Member	Brainard	Susan	Santiam Hospital	Stayton	Marion
Member	Cole	Evalyn	Pacific Cardiovascular Center, LLC	Salem	Marion
Member	Layton	Michelle	Salem Clinic	Salem	Marion
Member	VanDeWalle	Kimberly	Willamette Valley Medical Center	McMinville	Yamhill
Ex-Officio	Davis	Cheryl	Chemeketa Community College		
Ex-Officio	Nolan	Dana	Chemeketa Community College		
Recording Secretary	Frolov	Afanacia	Chemeketa Community College		
Program Director	Steele	Shaunah	Chemeketa Community College		

**Horticulture Advisory Committee
2024-25**

Degrees and Certificates

Crop Health Certificate of Completion
Horticulture Associate of Applied Science
Horticulture Associate of Science
Irrigation System Certificate of Completion

Role on Committee	Last Name	First Name	Organization	City	County
Chair	Zielinski	Josh	Alpha Nursery	Salem	Marion
Member	Bailey	Rod	Alder Springs Enterprises	Salem	Marion
Member	Burk	Taylor	Heritage Seedlings	Silverton	Marion
Member	Gyllen	Bryan	DeSantis Landscapes	Salem	Marion
Member	Knobloch	Brenda	Salem-Keizer Education Foundation	Salem	Marion
Member	Pennell	Allison	McHutchison	Salem	Marion
Member	Smith	Brian	City of Salem Parks	Salem	Marion
Member	Stone	Jeff	Oregon Association of Nurseries	Wilsonville	Clackamas
Ex-Officio	Schilling	Joleen	Chemeketa Community College		
Recording Secretary	Arevalo	Genisis	Chemeketa Community College		
Program Dean	Ray	Tim	Chemeketa Community College		

**Hospitality and Tourism Management Advisory Committee
2024-25**

Degrees and Certificates

Event Management Certificate of Completion
Food and Beverage Management Certificate of Completion
Hospitality and Tourism Management Associate of Applied Science
Hospitality and Tourism Management Certificate of Completion
Lodging Management Certificate of Completion
Tasting Room Management Certificate of Completion
Tourism and Travel Management Certification of Completion

Role on Committee	Last Name	First Name	Organization	City	County
Member	Dodge	Ron	Oregon Department of Education	Salem	Marion
Member	Erickson	John	JAE Consulting & Recruiting	Salem	Marion
Member	Fitzgerald	Kristi	Oregon State University	Corvallis	Benton
Member	Knapp	Jeff	Visit McMinnville	McMinnville	Yamhill
Member	McColly	Marla	Oregon Lodging and Restaurant	Wilsonville	Clackamas
Member	Melton	Ginger	DoubleTree by Hilton	Salem	Marion
Member	Paraskevas	Alex	SEDCOR	Salem	Marion
Member	Popkin	Wendy	Oregon Restaurant & Lodging Association Education Foundation	Wilsonville	Clackamas
Member	Reynolds	Jim	FSA	Woodburn	Marion
Member	Shultz	Janet	Spirit Mountain Casino	Grande Ronde	Polk
Member	Sittisuphachoke	Jeff	Spirit Mountain Casino	Grande Ronde	Polk
Member	Spangler	Stephanie	Domaine Drouhin	Dayton	Yamhill
Student	Reardon	Brynna	Atticus Hotel	McMinnville	Yamhill
Ex-Officio	Aebi	Eric	Chemeketa Community College		
Ex-Officio	Gentile	Ben	Chemeketa Community College		
Recording Secretary	Burger	Renae	Chemeketa Community College		
Program Director	Davis	Paul	Chemeketa Community College		

**Machining Technology Advisory Committee
2024-25**

Degrees and Certificates

Computer-Aided Design/Computer-Aided Manufacturing (CAD/CAM) Associate of Applied Science
Computer Numerically Controlled (CNC) Operator Certificate of Completion

Role on Committee	Last Name	First Name	Organization	City	County
Member	Amsden	Chris	Allied Systems	Sherwood	Washington
Member	Davis	Jeremiah	A-dec, Inc.	Newberg	Yamhill
Member	Grob	Andreas	SECO Tools, LLC	Tualatin	Washington
Member	Keyser	Mike	Hill Brothers Machine	Salem	Marion
Member	Kropewnicki	Ed	NWI Defense	Albany	Marion, Lane
Member	Mathews	Jeremy	Shields Manufacturing	Keizer	Marion
Member	Oak	Randy	Cascade Engineering	Salem	Marion
Member	Wheatcroft	Paul	Ulven Companies	Hubbard	Marion
Member	Witmer	Steve	DMG Mori	Salem	Marion
Member	Wolfer	Nic	A-dec Inc.	Newberg	Yamhill
Alternate Member	Marsh	David	DMG Mori	Lake Oswego	Marion, Polk
Alternate Member	Ulven	Dan	Ulven Companies	Hubbard	Marion
Ex-Officio	Cameron	Jeffrey	Chemeketa Community College		
Ex-Officio	Carlson	Kip	Chemeketa Community College		
Ex-Officio	Hibbeler	Duane	Chemeketa Community College		
Ex-Officio	Salinas-Oliveros	Rebecca	Chemeketa Community College		
Ex-Officio	Schnider	Sheldon	Chemeketa Community College		
Program Dean	Cheyne	Larry	Chemeketa Community College		

**Medical Assisting Advisory Committee
2024-25**

Degrees and Certificates

Medical Assisting Certificate of Completion
Medical Assisting Associate of Applied Science

Role on Committee	Last Name	First Name	Organization	City	County
Chair	Powers	Nichole	Kaiser Permanente	Salem	Marion
Member	Albers	Melissa	Cascade Foot Center	Salem	Marion
Member	Behrend	Lisa	Physicians Medical Center	McMinnville	Yamhill
Member	Bone	Michael	Willamette Valley Medical Center	McMinnville	yamhill
Member	Croxford	Cristen	Physicians Medical Center	McMinnville	Yamhill
Member	Forbes	Harmony	Santiam Health	Stayton	Marion
Member	Gray	Sally	OHSU	Portland	Multnomah
Member	King-Jarred	Marcie	Willamette Valley Clinics	McMinnville	Yamhill
Member	Koeplin	Tracie	Physicians Medical Center	McMinnville	Yamhill
Member	Kunis	Debbie	West Hills Healthcare	McMinnville	Yamhill
Member	Maller-Raulston	Stephanie	Adventist Health Clinic	Salem	Marion
Member	Maxwell	Bailie	Physicians Medical Center	McMinnville	Yamhill
Member	Nichols	Caitlin	Silver Falls Dermatology and Allergy	Silverton	Marion
Member	Opitz	Heather	West Hills Healthcare	McMinnville	Yamhill
Member	Scheese	Crystal	Confederated Tribes of Grand Ronde	Grand Ronde	Yamhill
Member	Schroeder	Monica	Salem Health	Salem	Marion
Ex-Officio	Ellis	Kathryn	Chemeketa Community College		
Ex-Officio	Johnson	Tesla	Chemeketa Community College		
Recording Secretary	White	Renae	Chemeketa Community College		
Program Chair	VanDyke	Melissa	Chemeketa Community College		
Program Dean	Davis	Paul	Chemeketa Community College		

**Nursing Education Advisory Committee
2024-25**

Degrees and Certificates

Practical Nursing Certificate of Completion
Nursing Associate of Applied Science

Role on Committee	Last Name	First Name	Organization	City	County
Chair	Wolfe	Sarah	Salem Hospital	Salem	Marion
Member	Blair	Damion	Oregon State Hospital	Salem	Marion
Member	Brady	Karen	Silverton Hospital	Silverton	Marion
Member	McCallum	Angela	Dallas Retirement Village	Dallas	Polk
Member	Rivera	Amanda	McKay High School	Salem	Marion
Member	Sheets	Geralyn	McKay High School	Salem	Marion
Member	Vizina	Rosalinda	Department of Corrections	Salem	Marion
Ex-Officio	Mohn-Brown	Elaine	Chemeketa Community College		
Executive Secretary	Beckner	Amanda	Chemeketa Community College		
Program Dean	Kellogg	Sandi	Chemeketa Community College		

**Occupational Skills Training Advisory Committee
2024-25**

Degrees and Certificates

Occupational Skills Training Certificate of Completion

Role on Committee	Last Name	First Name	Organization	City	County
Member	Bedsworth	Mike	Unico Properties, LLC	Portland	Multnomah
Member	Garren	Steve	Oregon DMV	Salem	Marion
Member	Johnson	Neil	Worksource Oregon	Salem	Marion, Polk, Yamhill
Member	Jordan	Sara	Transition Program, Silver Falls SD	Silverton	Marion
Member	Kinnunen	Joanne	Transition Program, Salem-Keizer SD	Salem	Marion
Member	Machado	Jessica	US Department of Veterans Affairs	Eugene	Statewide
Member	Mallery	Elizabeth	Vocational Rehabilitation Services, South	Salem	Marion, Polk
Member	Marinos	Deborah	Adaptability for Life	Woodburn	Marion
Member	Morice	Giuliana	Marion County Health and Human Services	Salem	Marion
Member	Pepin	Kimberly	Transition Program, Salem-Keizer SD	Salem	Marion
Member	Sisemore	Linda	Vocational Rehabilitation Services, North	Keizer	Marion, Polk, Yamhill
Member	Stafford	Ryan	Oregon State Hospital	Salem	Marion
Member	Wolcott	Sherry	Oregon Employment Department	Salem	Marion
Alternate Member	Aguilar	Olmo	Marion-Polk Food Share	Salem	Marion, Polk
Alternate Member	Dexter	Daniel	Transition Program, Salem-Keizer SD	Salem	Marion
Alternate Member	DuBois	Angela	US Department of Veterans Affairs	Portland	Multnomah
Alternate Member	Espinoza	Christina	Youth Transition Program, Salem-Keizer	Salem	Marion
Alternate Member	McClellan	Lenette	Oregon State Hospital	Salem	Marion
Alternate Member	Shepherd	Lindsey	Transition Program, Salem-Keizer SD	Salem	Marion
Alternate Member	Velazquez	Ramon	Transition Program, Salem-Keizer SD	Salem	Marion
Alternate Member	Wicker	Lynne	Oregon DMV	Salem	Marion
Alternate Member	Woods	Ari	ODOT	Salem	Marion
Alternate Member	Zambrano	Brenda	US Department of Veterans Affairs	Portland	Multnomah
Ex-Officio	Alexander	Karen	Chemeketa Community College		
Ex-Officio	Horsfall	Jackson	Chemeketa Community College		
Ex-Officio	Martell	Cathy	Chemeketa Community College		
Ex-Officio	Noah	Mark	Chemeketa Community College		
Program Dean	Cheyne	Larry	Chemeketa Community College		

**Office Administration and Technology Advisory Committee
2024-25**

Degrees and Certificates

Administrative Office Professional Associate of Applied Science
Accounting Administrative Assistant Associate of Applied Science Degree
Medical Administrative Assistant Associate of Applied Science
Business Technology Certificate of Completion
Office Fundamentals Certificate of Completion
Legal Office Assistant Certificate of Completion

Role on Committee	Last Name	First Name	Organization	City	County
Member	Adkins	Michele	Salem Electric	Salem	Polk
Member	Alderin	Stefanie	Westech Engineering, INC	Salem	Marion
Member	Forbes	Harmony	Santiam Hospital	Stayton	Marion
Member	Gregg	Mel	City of Woodburn	Woodburn	Marion
Member	Noriega	Yeseria	City of Salem	Salem	Marion, Polk
Executive Secretary	Monson	Bryan	Chemeketa Community College		
Ex-Officio	Carlson	Kip	Chemeketa Community College		
Ex-Officio	Johansen	Barbara	Chemeketa Community College		
Ex-Officio	Salinas-Oliveros	Rebecca	Chemeketa Community College		
Program Director	Taylor	R.	Chemeketa Community College		
Recording Secretary	Thompson	Denise	Chemeketa Community College		

**Pharmacy Technology Advisory Committee
2024-25**

Degrees and Certificates

Pharmacy Management Associate of Applied Science
Pharmacy Technician Certificate of Completion

Role on Committee	Last Name	First Name	Organization	City	County
Chair	Aysheh	Nesreen	Pharmacy Technician	Salem	Marion
Chair	Christopher	Elizabeth	Chemeketa Community College	Keizer	Marion
Member	Grant	Amber	Pill Box	Silverton	Marion
Member	McCain	Kristyn	Fred Meyer	Salem	Marion
Member	Wells, RPh	Kenneth	Oregon State University	Junction City	Lane
Member	Zimmerman	Steven	Salem Hospital	Salem	Marion
Student	Representative	Student	Chemeketa Community College		
Executive Secretary	Buckholz	Cheryl	Chemeketa Community College		
Ex-Officio	Clark	Corey	Chemeketa Community College		
Ex-Officio	Hendrix	Paula	Chemeketa Community College		
Ex-Officio	Howrey	Linda	Chemeketa Community College		
Program Director	Kellogg	Sandi	Chemeketa Community College		

**Speech-Language Pathology Assistant Advisory Committee
2024-25**

Degrees and Certificates

Speech-Language Pathology Assistant Associate of Applied Science
Speech-Language Pathology Assistant Certificate of Completion

Role on Committee	Last Name	First Name	Organization	City	County
Chair	Price	Jennie	Chemeketa Community College	McMinnville	Yamhill
Member	Barrett	Lindsay	Consonus Health	Milwaukie	Clackamas
Member	Gage	Susan	Salem Keizer SD	Salem	Marion
Alumni/Member	Medrano Perez	Jeanine	Chemeketa Community College	Salem	Marion
Member	Copple	Shay	Creating Pathways Pediatric Therapy	Salem	Marion
Member	Stringham	Kristy	Linn Benton Lincoln ESD	Albany	Linn
Member	Martin	Amy	Chemeketa Community College	McMinnville	Yamhill
Ex-Officio	Ellis	Kathryn	Chemeketa Community College		
Ex-Officio	Northam	Ashley	Chemeketa Community College		
Recording Secretary	White	Renae	Chemeketa Community College		
Program Director	Davis	Paul	Chemeketa Community College		

**Visual Communications Advisory Committee
2024-25**

Degrees and Certificates

Graphic Design Associate of Applied Science
Multimedia Arts Associate of Applied Science

Role on Committee	Last Name	First Name	Organization	City	County
Chair	Wright	Carlee	PressPlay	Salem	Marion
Vice Chair	Thomas	Vin	Fixel	Salem	Marion
Member	Arellano	Jesus	Math Learning Center	Salem	Marion
Member	Bodunov	Vasily	Snap Supplements	Vancouver	Statewide
Member	Cameron Short	Seth	Loquent Media	Salem	Marion
Member	Custer	Stephen	Dry Humor Marketing	Salem	Marion
Member	Shay	Jack (Jonathan)	CTEC	Salem	Marion
Member	Skinner	Heather	Oregon Lottery	Salem	Marion
Member	Woods	Nate	Focal Point Photo	Dallas	Polk
Student	Main	Jessica	Chemeketa Community College		
Student	Thompkins	Leah	Chemeketa Community College		
Ex-Officio	Bonnet	Beth	Chemeketa Community College		
Ex-Officio	Carlson	Kip	Chemeketa Community College		
Ex-Officio	Hoelter	Peter	Chemeketa Community College		
Ex-Officio	Malley	Bret	Chemeketa Community College		
Ex-Officio	Orellana-Mizell	Alex	Chemeketa Community College		
Program Dean	Cheyne	Larry	Chemeketa Community College		

**Welding Technology Advisory Committee
2024-25**

Degrees and Certificates

Welding Fabrication Associate of Applied Science
Welding Certificate of Completion
Arc Welding Certificate of Completion
MIG Welding Certificate of Completion

Role on Committee	Last Name	First Name	Organization	City	County
Member	Fery	Eric	Ag Chains Plus, Inc.	Sublimity	Marion
Member	Harris	Sam	PPM Technologies, LLC	Salem	Marion
Member	Jones	Douglas	Zephyr Engineering	Salem	Marion
Member	Torresdal	Jerald	Career Technical Education Center	Silverton	Marion
Member	Valarida	Ron	Valley Fab Corporation	Brooks	Marion
Alternate Member	Yakis	Karl	Valley Fab Corporation	Brooks	Marion
Ex-Officio	Carlson	Kip	Chemeketa Community College		
Ex-Officio	Grassman	Gary	Chemeketa Community College		
Ex-Officio	Keechle	Brian	Chemeketa Community College		
Ex-Officio	Myers	Mike	Chemeketa Community College		
Ex-Officio	Snegirev	Alex	Chemeketa Community College		
Program Dean	Cheyne	Larry	Chemeketa Community College		

**Wine Studies Advisory Committee
2024-25**

Degrees and Certificates

Vineyard Management Associate of Applied Science
Vineyard Operations Certificate of Completion
Wine Hospitality Operations Certificate of Completion
Winemaking Associate of Applied Science
Winemaking Certificate of Completion

Role on Committee	Last Name	First Name	Organization	City	County
Chair	O'Brien	Betty	Elton Vineyards	Salem	Yamhill
Member	Beck	Jeanne	Crawford Beck Vineyard	Amity	Yamhill
Member	Casteel	Ted	Bethel Heights Vineyards	Salem	Polk
Member	Chambers	Marie	Oregon Wine Board	Portland	Multnomah
Member	Crank	Don	Hawks View Vineyards	Sherwood	Washington
Member	Eskelsen	Nicole	Salem Keizer Public Schools	Salem	Yamhill
Member	Ford	Lowell	Illahe Vineyards	Salem	Polk
Member	Jagle	Gabriel	Scenic Valley Farms	Gervais	Marion
Member	Keegan	Eugenia	Jackson Family Wines	Yamhill	Yamhill
Member	King	Anthony	Carlton Winemaker's Studio	Carlton	Yamhill
Member	Moore	Shane	Atlant Vineyard Management	McMinnville	Yamhill
Member	Olson	Mary	Airlie Winery and Dunn Forest Vineyard	Monmouth	Polk
Member	Panichkul	Victor	Stoller Family Estate	Dayton	Yamhill
Member	Skinkis	Patricia A.	Oregon State University	Corvallis	Benton
Member	Thomson	Steve	Cristom Vineyards	Salem	Polk
Member	Vidrine	Cheney	Union Wine Company	Tualatin	Washington
Member	Weichold	Karl	Stoller Wine Group	Dayton	Yamhill
Member	West	Paden	Isabelle Meunier Consulting	McMinnville	Yamhill
Ex-Officio	Berenguer	Bryan	Chemeketa Community College		
Ex-Officio	Brose	Johnny	Chemeketa Community College		
Recording Secretary	Jensen	Megan	Chemeketa Community College		
Program Director	Davis	Paul	Chemeketa Community College		

PERSONNEL REPORT

Prepared by

Patrick Proctor, Associate Vice President—Human Resources
Alice Sprague, Vice President—Governance and Administration

NEW HIRES

Marisol Monrroy-Concha, Student Services Specialist—Counseling and Student Support Services, Student Affairs Division, 100 percent, 12-month assignment, Range B3, Step 4.

Olivia J. Flores, Instructional Coordinator/Analyst II—Education, General Education and Transfer Studies Division (GETS), 100 percent, 12-month assignment, Range C2, Step 4.

Russell T. Jones, Dean of Yamhill Valley Campus (YVC), General Education and Student Affairs— Academic Affairs Division, 100 percent, 12-month assignment, Range D3, Step 9.

Garth Francis Kelly, Department Technician I—Bookstore and Auxiliary Services, College Support Services Division, 100 percent, 12-month assignment, Range B1, Step 6.

Fallyn M. McCarty, Student Services Specialist—Academic Development and Corrections Education, Workforce Innovation and Strategic Engagement Division, 100 percent, 12-month assignment, Range B3, Step 7.

Gladis Lopez Mendoza, Student Services Specialist—Education, General Education and Transfer Studies Division (GETS), 100 percent, 12-month assignment, Range B3, Step 3.

Celeste Galvez-Prado, Student Services Specialist—Workforce Partnerships, Workforce Innovation and Strategic Engagement Division, 100 percent, 12-month assignment, Range B3, Step 4.

POSITION CHANGES

Judith C. Allen, Department Project Coordinator/Analyst—President's Office Division, 100 percent, 12-month assignment, Range C1, Step 6, from Department Specialist, Center for Academic Innovation, Academic Affairs Division.

Keegan M. Gormally, Student Services Coordinator/Analyst I—Student Success, Equity, and Belonging, Student Affairs Division, 100 percent, 12-month assignment, Range C1, Step 7, from Student Services Specialist, Academic Advising and First Year Programs, Student Affairs Division.

Sam L. Kirby, Instructional Specialist—Athletics, Student Affairs Division, 100 percent, 12-month assignment, Range B3, Step 8, from Instructional Technician, Athletics, Student Affairs Division.

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January 15, 2025

Tomasz T. Kopecki, Maintenance/Trades Specialist—Capital Projects and Facilities, College Support Services Division, 100 percent, 12-month assignment, Range B3, Step 6, from Maintenance/Trades Technician I, Capital Projects and Facilities, College Support Services Division.

REMEMBRANCES

Honoring Armandina “Dina” Valdivia for her 25 years and 8 months of dedicated services to Chemeketa Community College. Dina passed away on December 12, 2024.

BUDGET STATUS REPORT

Prepared by

Rich Kline, Director—Business Services

Brian Knowles, Director—Budget and Finance

Aaron Hunter, Vice President—College Support Services/Chief Financial Officer

The financial reports of the general fund and investments for the period from July 1, 2024, through December 31, 2024, are attached.

The following items are included in the report:

- General Fund Revenue and Expense Statement
- General Fund Budget Status Report
- Quarterly Update of Other Funds
- Status of Investments as of December 2024

Chemeketa Community College
Statement of Resources and Expenditures
As of December 31, 2024

Fund 100000 - General Fund Unrestricted

	ADJUSTED BUDGET	YEAR-TO-DATE ACTUAL	% OF BUDGET	VARIANCE TO BUDGET
Resources:				
Beginning Fund Balance	20,308,042	21,646,366	106.59%	1,338,324
Property Taxes	30,070,205	26,780,356	89.06%	(3,289,849)
Tuition and Fees	18,931,433	15,376,875	81.22%	(3,554,558)
State Appropriations - Current	30,932,329	21,154,810	68.39%	(9,777,519)
<i>State Appropriations - Carryover from FY24</i>	10,408,422	10,408,422	100.00%	-
Indirect Recovery	985,074	545,065	55.33%	(440,009)
Interest	2,520,484	1,617,359	64.17%	(903,125)
Miscellaneous Revenue	536,488	37,138	6.92%	(499,350)
Transfers In	100,000	-	0.00%	(100,000)
Total Resources	114,792,477	97,566,391	84.99%	(17,226,086)
Expenditures:				
Instruction	38,232,893	16,474,065	43.09%	21,758,828
Instructional Support	13,026,840	5,869,621	45.06%	7,157,219
Student Services	10,025,771	4,683,017	46.71%	5,342,754
College Support Services	23,461,656	7,840,048	33.42%	15,621,608
Plant Operation and Maintenance	8,566,208	3,395,435	39.64%	5,170,773
Transfers	5,856,200	2,804,487	47.89%	3,051,713
Total Expenditures (Excluding Contingency)	99,169,568	41,066,673	41.41%	58,102,895
Contingency	15,622,909	-	0.00%	15,622,909
Total Expenditures	114,792,477	41,066,673	35.77%	73,725,804

Chemeketa Community College
Budget Status Report
As of December 31, 2024

Fund 100000 - General Fund Unrestricted

Account	Account Description	Adjusted Budget	YTD Activity	Encumbrances	Available Balance
6110	Exempt Salaries	11,228,450	4,901,291	4,873,014	1,454,145
6120	Classified Salaries	14,940,038	6,179,184	6,242,009	2,518,845
6124	Part-Time Hourly & Student Wages	1,275,538	519,942	-	755,596
6130	Faculty Salaries	18,050,071	7,409,629	8,440,821	2,199,621
6132	Part-Time Faculty	9,145,643	3,688,325	8,991	5,448,327
6510	Fixed Fringe Benefits	10,442,414	4,490,664	-	5,951,750
6511	Variable Fringe Benefits	17,678,301	7,139,919	-	10,538,382
6512	Other Fringe Benefits	380,000	235,506	-	144,494
Subtotal Personnel Services		83,140,455	34,564,460	19,564,835	29,011,160
					41.57%

Account	Account Description	Adjusted Budget	YTD Activity	Encumbrances	Available Balance
710	Materials & Services	1,675,439	466,458	58,515	1,150,466
720	Equipment \$500-\$4,999	128,768	32,679	-	96,089
7300	Legal Services	241,325	18,510	46,300	176,515
7310	Insurance	1,066,125	948,016	-	118,109
7320	Maintenance	378,386	166,429	10,138	201,819
7330	Communications	914,951	313,354	-	601,597
7340	Utilities	2,715,576	721,128	65,486	1,928,962
7350	Staff Development	130,056	52,416	-	77,640
7360	Travel	366,337	97,180	-	269,157
7370	Other Services	2,055,950	805,103	197,977	1,052,870
7550	Capital Outlay	500,000	76,453	-	423,547
8150	Transfers Out	5,856,200	2,804,487	-	3,051,713
Subtotal Non-Personnel Services		16,029,113	6,502,213	378,416	9,148,484
					40.57%
8500	Contingency	15,622,909	-	-	15,622,909
Report Totals		114,792,477	41,066,673	19,943,251	53,782,553
					35.77%

Chemeketa Community College
Quarterly Update of Other Funds
July 1, 2024 - December 31, 2024

	FUND #	RESOURCES	OBLIGATIONS	BALANCE
Auxiliary Services	680	\$ 4,643,753	\$ 1,691,687	\$ 2,952,066
Self-Supporting Services	2000	21,451,449	9,298,144	12,153,305
Universal Fee Fund	8100	10,884,503	4,535,002	6,349,501
Leased Property Fund	8200	5,899,983	2,748,213	3,151,770
Intra-College Services	2800	4,333,745	1,914,369	2,419,376
Student Government & Clubs	7200	461,977	112,002	349,975
TOTAL		\$ 47,675,410	\$ 20,299,417	\$ 27,375,993

	FUND #	BUDGET	OBLIGATIONS	BALANCE
Reserve Funds	2650 & 2700	\$ 6,582,513	\$ 42,916	\$ 6,539,597
Regional Library	2600	5,237,287	3,579,244	1,658,043
Capital Projects	6000-6700	25,150,000	2,404,871	22,745,129
Student Financial Aid	4200	52,111,200	19,024,068	33,087,132
Grants & Contracts	3000	28,550,000	7,589,106	20,960,894
Debt Service	590	36,500,000	988,384	35,511,616
Pension Adjustment Fund	499000	1,205	-	1,205
TOTAL		\$ 154,132,205	\$ 33,628,589	\$ 120,503,616

Status of Investments
December 31, 2024

Oregon State Treasurer Investments	Statement	Maturity	Account Balance	Rate as of
	Date	Date		
Oregon Short-Term Fund - General	12/31/2024	On demand	\$ 41,324,342.99	4.850%
Oregon Short-Term Fund - Capital	12/31/2024	On demand	\$ 9,847,091.83	4.850%
Total Oregon State Treasurer Investments			\$ 51,171,434.82	

Other Investments	Investment	Maturity	Amount Invested	Yield
	Date	Date		
Corporate Note - Bank of Nova Scotia	1/31/2024	1/10/2025	\$ 2,903,640.00	4.983%
Corporate Note - JPMorgan Chase	10/20/2022	1/23/2025	\$ 1,919,760.00	5.033%
Gov't Agency - Federal Home Loan Bank	2/29/2024	2/3/2025	\$ 2,978,820.00	5.085%
Corporate Note - Wells Fargo & Co	2/29/2024	2/19/2025	\$ 2,449,350.00	5.162%
Gov't Agency Federal Farm Credit Bank	4/2/2024	3/28/2025	\$ 5,004,666.67	5.000%
Gov't Agency - Federal Home Loan Bank	5/7/2024	4/14/2025	\$ 2,875,170.00	5.108%
Corporate Note - Bank of New York	4/15/2024	4/24/2025	\$ 2,895,990.00	5.114%
Corporate Note - US Bancorp	5/31/2024	5/12/2025	\$ 1,930,360.00	5.266%
Treasury Note - United States Treasury	5/31/2024	5/31/2025	\$ 1,955,340.00	5.195%
Corporate Note - Royal Bank of Canada	8/28/2024	6/10/2025	\$ 2,922,870.00	4.526%
Treasury Note - United States Treasury	6/17/2024	6/15/2025	\$ 2,937,990.00	5.032%
Corporate Note - Bank of America Corp	12/13/2025	8/1/2025	\$ 1,995,320.00	4.245%
Treasury Note - United States Treasury	10/1/2024	8/15/2025	\$ 3,000,000.00	3.961%
Certificate of Deposit - Willamette Valley Bank	4/25/2024	8/24/2025	\$ 2,000,000.00	4.750%
Certificate of Deposit - Willamette Valley Bank	9/12/2024	9/10/2025	\$ 3,000,000.00	5.000%
Treasury Note - United States Treasury	11/22/2024	9/30/2025	\$ 2,897,430.00	4.100%
Gov't Agency Federal Farm Credit Bank	10/30/2024	10/1/2025	\$ 2,000,000.00	4.286%
Corporate Note - Australia & New Zealand Banking Group	12/13/2024	10/3/2025	\$ 3,036,570.00	4.119%
Treasury Note - United States Treasury	12/11/2024	11/15/2025	\$ 2,945,970.00	4.248%
Corporate Note - Visa	12/12/2024	12/14/2025	\$ 2,972,970.00	4.070%
Treasury Note - United States Treasury	12/12/2024	12/15/2025	\$ 2,994,090.00	4.201%
Corporate Note - TD Bank	12/12/2024	1/9/2026	\$ 3,027,510.00	4.220%
Total Other Investments			\$ 60,643,816.67	4.659% weighted average yield

13 week Treasuries 4.23% as of 12/31/2024

Oregon Short-Term Fund is managed by the Oregon State Treasurer - also known as LGIP (Local Government Investment Pool)

CAPITAL PROJECTS REPORT

Prepared by

Rory Alvarez, Director—Facilities and Operations
Aaron Hunter, Vice President—College Support Services/Chief Financial Officer

ONGOING PROJECTS

- **Building 2 Ice Storm Restoration**
Underground plumbing and electrical are complete. Concrete slabs and flooring in the affected areas are being replaced and wall construction will begin in early 2025. The college's dedication to providing top-notch facilities remains unwavering as it strives to create environments conducive to learning and collaboration. While the main kitchen area in Building 2 is closed for renovations, food services for students and staff continue to be available in Building 8, Building 42, and Building 2 (near the Associated Students of Chemeketa area).

PLANNING PROJECTS

- **Lighting Retrofit Projects**
Facilities is focused on completing ongoing lighting projects in multiple buildings on the college's campuses. The college is also devising plans for future initiatives. This project is in response to recent developments in Oregon regarding lighting standards. Facilities is gearing up for a series of comprehensive lighting retrofit projects set to unfold over the next year or so. These projects involve replacing existing lighting systems with more energy-efficient and environmentally friendly alternatives.

INSTITUTIONAL ADVANCEMENT FOUNDATION QUARTERLY REPORT

Prepared by

Jamie Wenigmann, Director of Development—Foundation
Marie Hulett, Executive Director—Institutional Advancement
Aaron Hunter, Vice President—College Support Services/Chief Financial Officer

NEW SCHOLARSHIPS ESTABLISHED

There have been two new scholarships established this quarter.

SMI Property Management Scholarship: The purpose of this fund is to support students in HVAC, electrical, plumbing, and sheet metal apprenticeship programs. It will be awarded as two \$1,000 scholarships, and SMI Property Management has generously committed to awarding this scholarship for five years.

Scherf Family Scholarship: This scholarship was established by Joan Scherf. She was instrumental in establishing and implementing programs at the Dallas Center during her 27-year career as the Director at Dallas Center. She established an endowed scholarship fund in support of nursing students to honor her daughter's time in the Nursing Program and her rewarding career since graduation.

NEW FOUNDATION BOARD MEMBERS AND BOARD UPDATES

In a unanimous vote by the Chemeketa Foundation Board, Cyndi Leinassar was elected to a three-year term as a member of the Foundation Board of Directors. Cyndi has lived in Salem for 28 years, has been affiliated with several area nonprofits and associations, and is currently the Marketing and PR Director at Willamette Valley Medical Center.

Maria Schmidtkofer has been elected as the Foundation board president, with former president Brenna Baucum stepping into the past president role. Tiffany Lawrence and Kate Van Ummersen will remain in their current officer roles as secretary and treasurer, respectively for a one-year term. The board will be working to identify and elect a vice president officer in 2025.

FOUNDATION SCHOLARSHIP COORDINATOR UPDATES

Otilia Morales, the Foundation's scholarship coordinator for more than twenty years, will be retiring at the end of January after a historic career with the Foundation. We are grateful for the time and wisdom Otilia has brought to the role during her tenure at Chemeketa.

Juan Saldana has been hired as the new scholarship coordinator and will be shadowing Otilia on a part-time basis until her retirement. Juan has been at Chemeketa for many years, first as a student, before being hired to serve in several programs for students, including the Summer Bridge Program, and the college's CAMP and TRIO programs on campus. Juan will be taking over the position full-time on February 1 and will be training on the new Blackbaud Award

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Management Software that the Foundation implemented in 2023. We are excited to welcome Juan to our Foundation Team and are eager to benefit from his invaluable experience in fostering student success at the college.

2025–2026 SCHOLARSHIP APPLICATION OPENING

The Foundation's scholarship application window opens February 1 and runs through March 31 for the 2025–2026 academic year. Scholarships will be available for new and returning students who plan to enroll in at least two terms the next school year. Otilia, our retiring scholarship coordinator, will be working closely with Juan to prepare for the new cycle. As always, the Foundation staff are working diligently to improve the reviewing, awarding, and stewardship notification timelines, and are looking forward to diving deeper into the Stewardship side of the software in the coming year.

CLINT MATCH MET

We would like to thank those donors who recently supported the Giving Tuesday Clint Foundation Scholarship match. Thanks to donors in the community and at Chemeketa, more than \$19,500 was raised in record time this year, beating our fundraising goal by more than \$4,500. Thanks to their generosity, we successfully secured the \$10,000 matching grant from the Clint Foundation, supporting students committed to giving back to their communities in the future. President Howard is gearing up to drive around campus in one of the "big" trucks in our CDL Certificate program as a promised challenge for reaching our goal.

QUARTERLY DONATION REPORT

The total amount of cash contributions for October 1, 2024–December 31, 2024, is \$178,216.53; the total valuation of in-kind contributions during October 1, 2024–December 31, 2024 is \$5,067.16

**GRANT ACTIVITIES
OCTOBER–DECEMBER 2024**

Prepared by

Gaelen McAllister, Director—Institutional Grant Development
Alice Sprague, Vice President—Governance and Administration

GRANT APPLICATIONS SUBMITTED

Grantor	Department	Description	Amount
Oregon Health Authority (OHA) Healthcare Workforce	Career and Technical Education, Health Sciences and Behavioral Health	Provides funding for scholarships for medical, dental, and behavioral health pathway students. Submitted November 8, 2024.	\$600,000
Willamette Workforce Partnership: Supervisory Training	Center for Business and Industry	Funds early on-ramp to business and leadership programs with short-term credentials designed for working adults. Lori McCauley. Submitted November 1, 2024	\$50,000
U.S. Department of Education, High School Equivalency Program (HEP)	Workforce Innovation and Strategic Innovation, Academic Development	Supports students earning high school equivalency diploma (HSED), transitioning into postsecondary education or a training program, upgraded employment, or the military. Five-year Renewal grant. Laura Leon Cipriano. Submitted November 13, 2024.	\$2,374,406
U.S. ED, College Assistance Migrant Program (CAMP)	Student Affairs, College Access Programs	Supports students from migrant and seasonal farm worker backgrounds during their first year in college. Funds Success Coaches, tutoring, and student assistance. Five years. Liliana Landa Villalba. Submitted November 13, 2024.	\$2,375,000
Oregon Community Foundation	Student Affairs—Woodburn and Diversity, Equity, Inclusion and Belonging	Funds film series and guest lecturer/filmmaker from Mexico for community screenings of documentaries depicting Indigenous peoples from southeastern Mexico and filmmaking training for Woodburn community members. Elias Villegas and Vivi Caleffi Prichard. Submitted December 10, 2024.	\$16,050

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OHA Healthy Oregon Workforce Training Opportunity Grant	CTE	Would create tuition free Healthcare Interpreter Certification training to meet the healthcare workforce demand for interpreters in the region. Shaunah Steele. Submitted December 16, 2024.	\$123,962
		<u>Total Grant Applications:</u>	<u>\$5,539,418</u>

GRANTS PENDING NOTIFICATION			
Renewable Development Funds	Support Services–Facilities	Funds solar power and battery storage for Brooks well pump. Isaac Talley. Submitted August 29, 2024.	\$485,155
Meyer Memorial Trust Collaborative BAS	GETS–Education	A request to support a statewide collaboration of community colleges on a BAS application. Funds would assist with the application process, curriculum development, and marketing to students. Karla Hale. Submitted September 20, 2024.	\$396,528
U.S. Department of Education TRIO Student Support Services (SSS)	Student Affairs–College Access Programs (CAP)	TRIO SSS Salem Provides support for first-generation, low-income students to complete a degree and transfer to a 4-year school. Funds Success Coaches, tutoring, and student support. Five years. Liliana Landa Villalba and Hatley Gibbs. Submitted July 12, 2024.	\$1,690,515
U.S. ED TRIO SSS YVC and Woodburn	General Education and Transfer Studies	TRIO SSS Yamhill Valley Campus and Woodburn Center. New project application to provide support for first-generation, low-income students to complete their degree and transfer to a 4-year school. Funds Success Coaches, tutoring, and student support. Five years. Danielle Hoffman and Elias Villegas. Submitted July 14, 2024.	\$1,361,715
U.S. ED TRIO Disability Student Support Services	Student Affairs CAP	TRIO D-SSS provides support for students with disabilities to complete a degree and transfer to a 4-year school. Funds Success Coaches, tutoring, and student support. Five years. Liliana Landa-Villalba and Hayley Gibbs Submitted July 12, 2024.	\$1,460,305
U.S. ED Basic Needs	Student Affairs–Counseling	Creates a coordinated Basic Needs Center to provide comprehensive wrap-around support and referrals to students to increase retention and completion. Blanca Aguirre. Submitted August 5, 2024.	\$899,712

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January 15, 2025

GRANTS DECLINED—October–December 2024			
Grantor	Department	Description	Amount
Business Oregon Child Care Infrastructure Development	Academic Affairs–Early Childhood Education	The Child Development Center is proposing a new wing to be able to expand to serve infants and toddlers. This will fund the planning phase.	\$75,000
HECC Future Ready Oregon (FRO) Round 3 Healthcare MVEC	Career and Technical Education MVEC	Creates a Mobile Learning Lab for Healthcare training and career exploration using virtual reality (VR) simulators and focuses on essential certifications. Ed Woods and Debbie Johnson. Submitted July 30, 2024.	\$660,805
Renewable Development Funds	Support Services– Facilities	Funds solar power and battery storage for Brooks well pump. Isaac Talley. Submitted August 29, 2024.	\$485,155
Oregon Department of Education Student Success Plan (SSP) Latinx	GETS– Woodburn Center	Partnership with Juntos at the Woodburn Center to increase enrollment and completion for Latinx students by working with the entire family. Funds coordinator and student mentors. Ninfa Rodriguez and Elias Villegas.	\$683,047
Department of Labor Strengthening Community Colleges	CTE– Apprenticeship, Nursing, and Medical Assisting	A collaborative project with Oregon Coast Community College, regional high schools, and hospitals to expand pathways for healthcare. Submitted September 24, 2024.	\$5,723,838

GRANTS AWARDED–October–December 2024

Grantor	Department	Description	Amount
U.S. ED Center of Excellence for Veteran Services	Student Affairs– Veteran Services	Expands and improves existing supports for student veterans at Chemeketa by establishing a model Center of Excellence for Veteran Student Success providing trauma-informed programming and activities including proactive advising, academic pathway planning, transfer connections, growth mindset training, and financial literacy. Includes Peer Advisor and Green Zone training. Three years. Angela Archer. Submitted August 5, 2024.	\$499,969
Oregon Department of Education SSP LGBTQ2SIA+	Diversity, Equity, and Inclusion– Safe Haven	Will increase college enrollment and completion for LGBTQ2SIA+ students by continuing to foster a sense of belonging in a safe space and staffed resource center. Funds staff, events, and community partnerships. Renewable for three years. Vivi Caleffi Prichard and	\$135,643

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January 15, 2025

		Tate Jackson. Submitted August 29, 2024.	
Willamette Workforce Partnership: Supervisory Training	Center for Business and Industry	Funds early on-ramp to business and leadership programs with short-term credentials designed for working adults. Lori McCauley. Submitted November 1, 2024.	\$50,000
HECC Future Ready Oregon (FRO) Round 3 Manufacturing MVEC	Career and Technical Education MVEC	Creates a Mobile Learning Lab for Manufacturing training and career exploration using virtual reality (VR) simulators and focuses on essential certifications. Ed Woods and Debbie Johnson Submitted July 30, 2024.	\$1,000,000
HECC FRO R3 Technology Computer Information Systems	Academic Affairs– Computer Information Systems	The project supports access to careers in Computer Information Systems and Cybersecurity by recruiting underrepresented students to the field through funding Computer Information Systems Certificate coursework and supporting the Tech Support Specialist Apprenticeship. R. Taylor. Submitted July 31, 2024.	\$297,443
HECC FRO R3 Healthcare Nursing	CTE–Nursing	Supports Medical Assistant and LPN-RN pathways in partnership with school districts, healthcare providers, and community organizations. Paul Davis and Sandi Kellogg. Submitted July 30, 2024.	\$1,000,000
HECC FRO R3 Behavioral Health	CTE– Behavioral Health	Subaward in partnership with Western Oregon University to develop a supportive transfer pathway for bilingual students into behavioral health careers. Shaunah Steele. Submitted July 31, 2024.	\$163,728
Oregon Department of Transportation	CCBI	Flagger Training Grant to improve safety in road construction projects. R. Taylor. Submitted June 15, 2024.	\$84,488
U.S. Department of Agriculture, OSU New Beginnings for Tribal Students	Diversity, Equity, Inclusion, and Belonging (DEIB)	Partnership with OSU to recruit and support Native American Students. Vivi Caleffi Prichard. Submitted October 15, 2024.	\$122,400
		Total Grant Funding Awarded	\$3,822,336

FALL TERM ENROLLMENT REPORT

Prepared by

Beth Holscher, Institutional Research Analyst
Colton Christian, Dean, Academic & Organizational Effectiveness
Jessica Howard, President/Chief Executive Officer

Items included in this report:

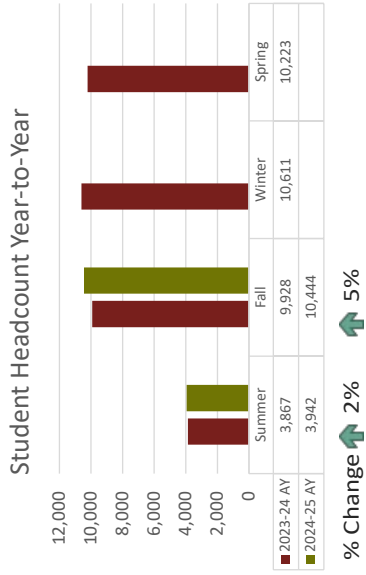
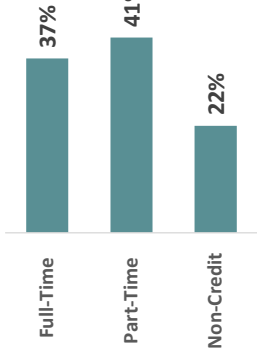
- Student, FTE and Enrollment Profile
- Fall Term Enrollment vs. Prior Years
- Fall Term Cumulative Enrollment

Students: 10,444

Student Headcount by Student Status			
Full-Time	Part-Time	Non-Credit	
3,821	4,280	2,343	
37%	41%	22%	

*Students refers to unduplicated headcount

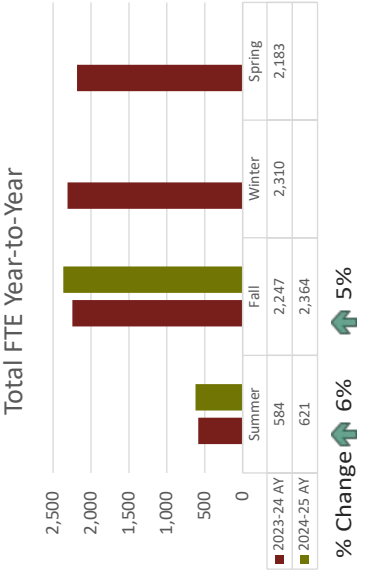
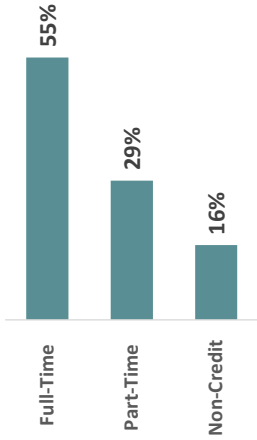
Distribution of Students



Total FTE: 2,364

Total FTE by Student Status			
Full-Time	Part-Time	Non-Credit	
1,302	691	371	
55%	29%	16%	

Distribution of FTE

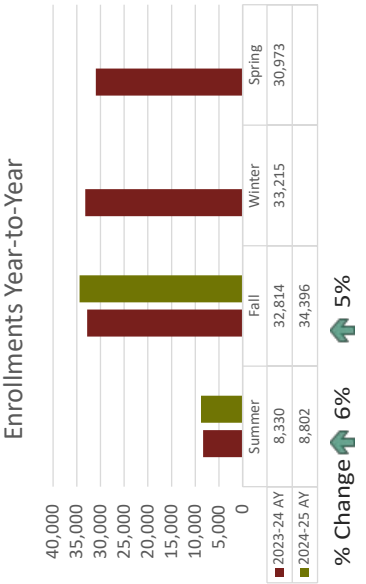
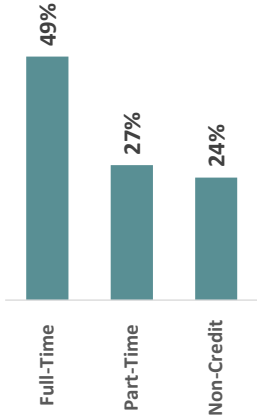


Enrollments: 34,396

Enrollments by Student Status			
Full-Time	Part-Time	Non-Credit	
16,718	9,272	8,406	
49%	27%	24%	

*Enrollment refers to duplicated headcount

Distribution of Enrollments



Chemeketa Community College
Fall 2024
 Student, FTE and Enrollment Profile

Fall-to-Fall Comparison

Fall Term FTE and Headcount	Fall 2023	Fall 2024	% Change
Reimbursable FTE	2,168	2,268	4.6%
Non-Reimbursable FTE	79	96	21.4%
Total FTE	2,247	2,364	5.2%
Unduplicated Headcount	9,928	10,444	5.2%

Year-to-Date

Year-to-Date FTE and Headcount	2023-24	2024-25	% Change
YTD Reimbursable FTE	2,695	2,836	5.2%
YTD Non-Reimbursable FTE	136	150	10.1%
YTD Total FTE	2,831	2,985	5.4%
YTD Unduplicated Headcount	11,476	12,072	5.2%

Fall Reimbursable FTE



Fall 2020	Fall 2021	Fall 2022	Fall 2023	Fall 2024
% Change	↓ -7%	→ 3%	→ -1%	→ 5%

Fall Unduplicated Headcount



Fall 2020	Fall 2021	Fall 2022	Fall 2023	Fall 2024
% Change	↓ -5%	→ -2%	→ 0%	→ 5%

YTD Reimbursable FTE



2020-21	2021-22	2022-23	2023-24	2024-25
% Change	↓ -8%	→ 1%	→ -2%	→ 5%

YTD Unduplicated Headcount



2020-21	2021-22	2022-23	2023-24	2024-25
% Change	↓ -4%	→ -1%	→ -2%	→ 5%

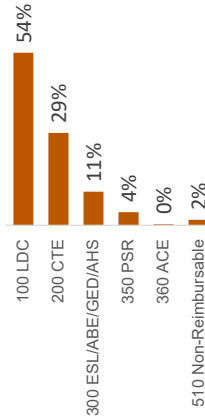
Chemeketa Community College
Fall 2024
Student, FTE and Enrollment Profile

Standard Report-6
January 15, 2025

This page provides a breakdown of enrollment by activity, race/ethnicity, and gender. The percentage of the population in our district from each demographic group (race/ethnicity and gender) is provided alongside the student percentages. This allows the reader to compare the percentage of students to the percentage of people in the population from each demographic group to determine whether these percentages align. If the percentages align, this indicates that people in the district are accessing Chemeketa Community College at a rate that's proportionate to their representation in the district. If the percentages don't align, this indicates that people in the district are accessing Chemeketa Community College at a rate that's disproportionate to their representation in the district.

FTE by Activity

Activity	FTE	%
100 Lower Div Collegiate	1,283	54%
200 Career Tech Educ	686	29%
300 ESL/ABE/GED/AHS	249	11%
350 Post Secondary Rem	97	4%
360 Adult Cont Educ	8	0%
510 Non-Reimbursable	41	2%
Total	2,364	100%



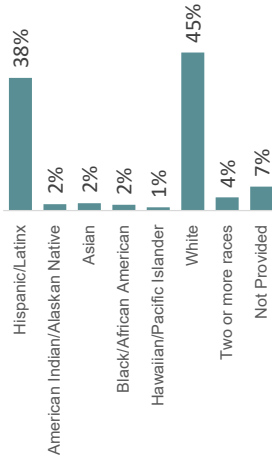
Activity Codes

All courses at Community Colleges are assigned ACTI (activity) Codes to categorize sections into specific educational activities.

- 100** Lower Division Collegiate (WR121 Intro to Composition , MTH112 Precalculus 2: Trigonometry)
- 200** Career Technical Education (NUR106 Fundamentals of Nursing , WLD159 Ornamental Iron Work)
- 300** ESL/ABE/GED/AHS (This consists of several groups, which include English as a Second Language (XCEE0517B English Now!), Adult Basic Education (XABE0793J ABE Skills Lab), General Education Development (XGED0793J GED Skills Lab) , and Adult High School (XHSC0911G Grammar & Punctuation))
- 350** Post Secondary Remedial (MTH070 Elementary Algebra, WR090 Fundamentals of Writing)
- 360** Adult Continuing Education(XDRV0001H Motorcycle eRider Basic, XEMT0571A EMT/Paramedic Skills Lab)
- 510** Non-Reimbursable (XMUP0001F Chamber Chorus, XSSP0001X Use Memory Strategies Workshop)

Race/Ethnicity

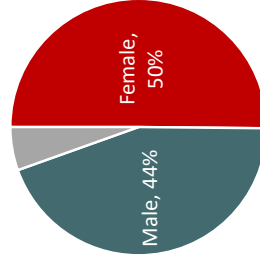
Race/Ethnicity	Chemeketa Headcount	%	District
Hispanic/Latinx	3,950	38%	24%
American Indian/Alaskan Native	190	2%	1%
Asian	221	2%	2%
Black/African American	174	2%	1%
Hawaiian/Pacific Islander	96	1%	1%
White	4,705	45%	65%
Two or more races	396	4%	5%
Not Provided	712	7%	1%
Total	10,444	100%	100%



Gender

Gender	Chemeketa Headcount	%	District
Female	5,238	50%	50%
Male	4,636	44%	50%
Not Provided	570	5%	0%
Total	10,444	100%	100%

* District demographics from 2023 Census.



POST-COMPLETION OUTCOMES REPORT

Prepared by

Colton Christian, Dean, Academic & Organizational Effectiveness
Jessica Howard, President/Chief Executive Officer

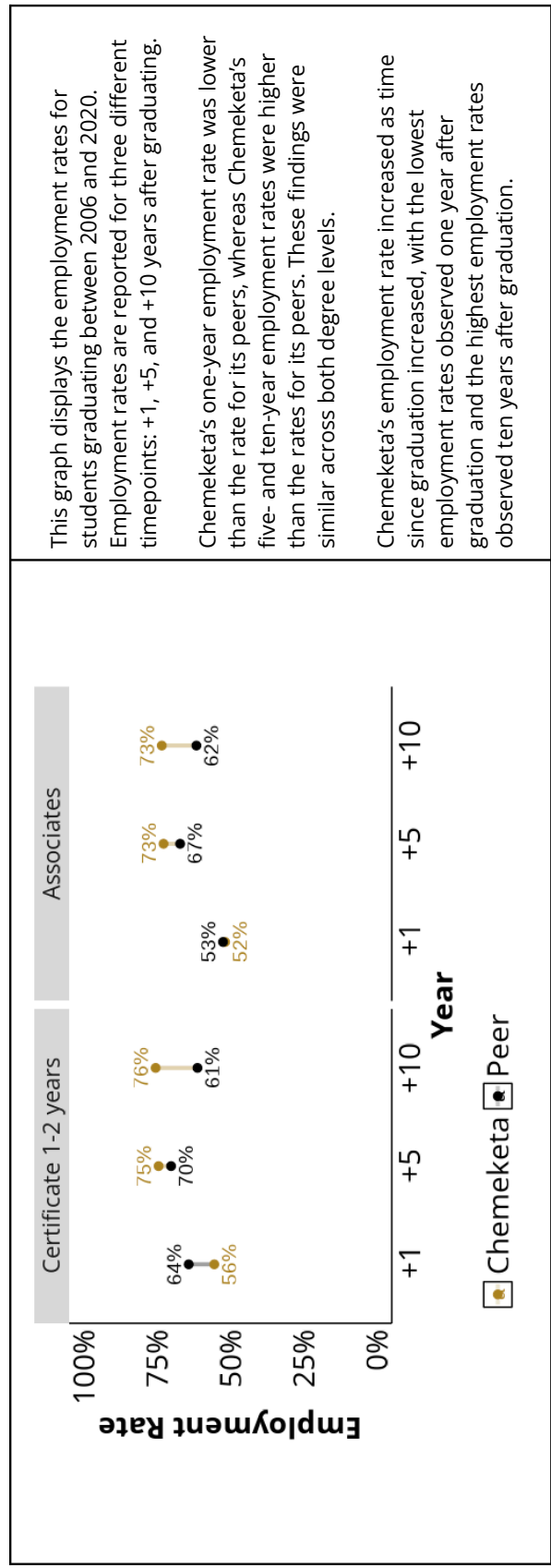
Items included in this report:

- Employment Rate
- Earnings
- Percentage of Graduates Employed in Oregon

Chemeketa Community College
Post-Completion Outcomes Report

To examine post-completion outcomes, data from the Postsecondary Employment Outcomes (PSEO) explorer was analyzed. This dataset was developed by researchers in the U.S. Census Bureau and provides earnings and employment outcomes for all community colleges in Oregon. In order to be included in the dataset, students are required to earn at least the annual equivalent of full-time work at the prevailing federal minimum wage and must have three or more quarters with earnings in the reference year. In addition to earnings and employment outcomes, this dataset provides information about the industries and regions in which graduates are employed after college and whether graduates are employed in the same state as the college.

With coverage for all Oregon community colleges, this dataset allows Chemeketa to make comparisons to peer institutions. For this analysis, comparisons are made to Chemeketa's tuition peers which include Lane Community College, Portland Community College, Linn-Benton Community College, Clackamas Community College, and Mount Hood Community College.



Chemeketa Community College
Post-Completion Outcomes Report

<table><tr><th>Time Point</th><th>Certificate 1-2 years</th><th>Associates</th><th>Chemeketa</th><th>Peer</th></tr><tr><td>+1</td><td>\$33.7k</td><td>\$57.5k</td><td>\$31.6k</td><td>\$31.6k</td></tr><tr><td>+5</td><td>\$42.1k</td><td>\$56.9k</td><td>\$41k</td><td>\$41k</td></tr><tr><td>+10</td><td>\$49.1k</td><td>\$45.1k</td><td>\$47.2k</td><td>\$47.2k</td></tr><tr><td>+15</td><td>\$42.9k</td><td>\$42.9k</td><td>\$42.9k</td><td>\$42.9k</td></tr></table>	Time Point	Certificate 1-2 years	Associates	Chemeketa	Peer	+1	\$33.7k	\$57.5k	\$31.6k	\$31.6k	+5	\$42.1k	\$56.9k	\$41k	\$41k	+10	\$49.1k	\$45.1k	\$47.2k	\$47.2k	+15	\$42.9k	\$42.9k	\$42.9k	\$42.9k	<p>This graph displays the median earnings (50th percentile) for students graduating between 2006 and 2020. Similar to employment rate, median earnings are reported for three different time points: +1, +5, and +10 years after graduation.</p> <p>Chemeketa's earnings were lower than the earnings for its peers at one year and five years after graduation, whereas Chemeketa's earnings were higher than or largely even with earnings for its peers at ten years after graduation.</p> <p>As expected, Chemeketa's earnings increased as time since graduation increased, with the lowest earnings observed one year after graduation and the highest earnings observed ten years after graduation.</p>
Time Point	Certificate 1-2 years	Associates	Chemeketa	Peer																						
+1	\$33.7k	\$57.5k	\$31.6k	\$31.6k																						
+5	\$42.1k	\$56.9k	\$41k	\$41k																						
+10	\$49.1k	\$45.1k	\$47.2k	\$47.2k																						
+15	\$42.9k	\$42.9k	\$42.9k	\$42.9k																						
<table><tr><th>Time Point</th><th>Certificate 1-2 years</th><th>Associates</th><th>Chemeketa</th><th>Peer</th></tr><tr><td>+1</td><td>84%</td><td>90%</td><td>76%</td><td>76%</td></tr><tr><td>+5</td><td>86%</td><td>87%</td><td>72%</td><td>72%</td></tr><tr><td>+10</td><td>74%</td><td>82%</td><td>62%</td><td>62%</td></tr><tr><td>+15</td><td>82%</td><td>75%</td><td>82%</td><td>75%</td></tr></table>	Time Point	Certificate 1-2 years	Associates	Chemeketa	Peer	+1	84%	90%	76%	76%	+5	86%	87%	72%	72%	+10	74%	82%	62%	62%	+15	82%	75%	82%	75%	<p>This graph displays the percentage of students graduating between 2006 and 2020 that were employed in Oregon. This percentage is reported for three different time points: +1, +5, and +10 years after graduation.</p> <p>The percentage of Chemeketa graduates that were employed in Oregon was higher than the percentage for its peers at one, five, and ten years after graduation.</p> <p>As time since graduation increased, the percentage of graduates employed in Oregon decreased 8-14% when comparing the one year and ten year percentages for both Chemeketa and its peers.</p>
Time Point	Certificate 1-2 years	Associates	Chemeketa	Peer																						
+1	84%	90%	76%	76%																						
+5	86%	87%	72%	72%																						
+10	74%	82%	62%	62%																						
+15	82%	75%	82%	75%																						

RECOGNITION REPORT

Prepared by

Jessica Howard, President/Chief Executive Officer

I would like to recognize the following for recent contributions to Chemeketa and to their professions.

About a year ago, student Patrick Lehman-Martin, with the guidance of his TRIO Coach Ashley, began applying for the [Keith Sherin Global Leaders summer study abroad program](#), a partnership with Oregon TRIO Association and the Council for Opportunity in Education (COE) allowing students to study abroad at [The Hague University of Applied Sciences](#) in the Netherlands. Patrick was one of twenty TRIO students recently selected nationwide, and describes the experience as an "incomparable opportunity." Enrolling in two accelerated courses meant attending school 8-5 Monday-Friday, with curriculum focused on Sustainable Development Goals and Youth Democracy.

Chemeketa is currently leading the state in ICAP student enrollments! Congratulations to all involved.

Statewide Top five colleges with the highest participant enrollment to date			
College	Participant Enrollment to Date	In Training	% BIPOC
Chemeketa	71	52	27%
Lane	61	33	18%
Portland	59	37	24%
Rogue	40	20	25%
Clackamas	38	18	24%

[Statewide Data](#)

[Chemeketa Specific](#)

Standard Report-8
January 15, 2025

Chemeketa faculty members, JONATHAN CHRISTIE (CCN Biology), KAREN EDWARDS (Business MTM), CARLOS LOPEZ (CCN and MTM: Sociology), CHRISTOPHER MACLEAN (CCN Psychology), CHRIS NELSON (CCN Chemistry), JENNIFER SCHRAMM (Co-chair Biology MTM), ANDREW SCHOLER (Computer Science MTM), JOSIE WOOD (Communication MTM), and staff members ELIZABETH BAY, and TIM PIERCE for (Systems and Operations) received a commendation from the Oregon Transfer Council co-chairs for their tireless work as part of the Common Course Numbering (CCN) and Major Transfer Map (MTM) subcommittees.

Faculty member SARA HENDRICKS (ESOL–Yamhill Valley) completed Chemeketa's Center for Academic Innovation's Accessibility Challenge. Sara created and delivered on an action plan to improve the [digital accessibility](#) of her course materials. Doing so makes her course materials easier to use and understand for all students.

Chemeketa's Prison Education and Community Reentry Program is proud to have ANOTHER staff member recognized by one of our prison locations as Contractor of the Quarter. MILO FRAZIER was honored by Santiam Correctional Institution, whose Superintendent wrote that Milo has gone above and beyond in these past months, and that "Your dedication to your profession is truly appreciated." Milo does the CASAS and GED testing at all three Oregon prisons and is a kind and calm presence in what can be a stressful environment—his dedication makes an enormous difference.

Action-1
January 15, 2025

**ACCEPTANCE OF 2023–2024 AUDIT REPORT
[24-25-116]**

Prepared by

Rich Kline, Director—Business Services
Aaron Hunter, Vice President—College Support Services/Chief Financial Officer
Jessica Howard, President/Chief Executive Officer

The 2023–2024 college financial audit report is being submitted to the College Board of Education for approval. The approved audit report will be provided to applicable parties, including the executive team, and board representatives.

It is recommended that the College Board of Education accept the 2023–2024 college financial audit as submitted by Kenneth Kuhns & Company.

Action-2
January 15, 2025

**APPROVAL OF STATEMENT OF BUDGET PRINCIPLES 2025–2026
[24-25-117]**

Prepared by

Brian Knowles, Director—Budget and Finance
Aaron Hunter, Vice President—College Support Services/Chief Financial Officer

The Statement of Budget Principles 2025–2026 is presented for the board's information and review. These principles will be used in developing and guiding the decisions for the 2025–2026 budget. It is recommended that the Board of Education approve the Statement of Budget Principles 2025–2026.



Budget Principles and Financial Environment Fiscal Year 2025–2026

The college's budget principles and financial environment are reviewed each fall as the budget cycle begins. The budget principles and some of the known key factors affecting the college's resources and expenses for the 2025–2026 budget are as follows:

Budget Principles

Our 2025–2026 budget will:

1. Focus on mission fulfillment through the priorities of creating an inclusive and welcoming culture, holistic student support, academic quality, community and workforce engagement, and organizational excellence.
2. Consider decisions through the college values of Adaptability, Belonging, Community, Opportunity, and Quality.
3. Maintain the following:
 - a. Financial flexibility to be resilient and adaptable in a rapidly changing environment.
 - b. Staffing and facilities at sufficient levels to protect the college's infrastructure and ensure compliance with regulations and laws.
 - c. Sufficient fund balance to:
 - i. Protect against unanticipated resource declines or cost increases that could jeopardize the future of Chemeketa;
 - ii. Provide the flexibility to take advantage of opportunities; and
 - iii. Maintain a balanced operating budget to ensure the long-term fiscal health of the college.
4. Pursue investment opportunities in initiatives, strategies, programs, and operations that will positively impact student completion and success.
5. Seek cost-sharing and revenue-producing opportunities that support our mission and strategic priorities such as grants, partnerships, self-support ventures and foundation assistance that may augment operations.

Financial Environment

Resources:

State legislative appropriation: Budget year 2025–2026 will be the first year of the 2025–2027 state biennium and, as is normal for the beginning of a new biennium, the legislative appropriation will be determined during the February-to-June 2025 legislative session. The framework for the Governor's Recommended Budget (GRB) was released in early December outlining the Governor's program and funding priorities. The GRB proposed \$870.4 million, an increase of 6.9 percent from the 2023–2025 biennium budget. Specific details on the GRB were not available at the time of this report. While community colleges continue to receive strong bipartisan support, limited resources and competing statewide priorities (such as social services, pension obligation increases, and K-12 education) may limit significant future community college

Action-2
January 15, 2025

funding increases. The legislature, through the Ways and Means Committee, will make the final decision on community college funding by the end of June 2025.

State support and distribution of resources (includes property taxes): The Higher Education Coordinating Commission (HECC) proposed changes to the community college funding model to the legislature in the 2023 legislative session. The proposed changes primarily focused on incorporating funding components based on student support and student success metrics. These changes began in the 2024-2025 fiscal year and will continue to be phased in over the next two biennia. The initial results of the new formula have had minimal impact on Chemeketa's share of state resources resulting from this change.

Economy: The state revenue forecast has remained strong for the 2023–2025 biennium. Overall, the economic climate in Oregon continues to show low unemployment rates and a declining likelihood of a recession. With the November 2024 elections, a change in the political landscape at the national level as well as a supermajority in the Oregon Legislature could influence future state funding and priorities.

Enrollment: Enrollment impacts all three of the college's major sources of revenue: tuition and fees, state funding, and property taxes. Tuition and fees are affected directly while state funding and property taxes are impacted through an enrollment-based funding distribution formula. As compared to 10 years ago (2014–2015), the college has experienced a 38 percent enrollment decline. For 2023–2024, enrollment (FTE) increased 2.4 percent from the previous year. Through the fall term for the current year (2024–2025), enrollment has increased approximately 5.5 percent as compared to 2023–2024. Forecasting enrollment for 2025–2026, the college is projecting a modest increase of 3 percent in enrollment compared to the current year.

Tuition and fee revenue: The college has experienced declines in tuition and fee revenues consistent with the loss in enrollment. The college has been able to minimally offset overall tuition and fee revenue declines with tuition and universal fee rate increases. Last year, the college increased tuition by \$3 per credit to \$104 per credit and left the universal fee rate unchanged at \$37 per credit. Any potential changes to the tuition and universal fee rates for 2025–2026 will be recommended to the College Board of Education at the January 2025 board meeting.

Expenses:

Generally, prices for goods and services have stabilized, while certain supply chain challenges continue to exist. College costs related to insurance and utilities continue to outpace standard inflationary amounts. Contracts with the Faculty and Classified Associations expired on June 30, 2024. Negotiations have been ongoing with both Associations since January 2024, but neither contract has been settled at this point in time. From a budgeting perspective, this has presented a challenge in that personnel costs for the current year (2024–2025) and upcoming budget year (2025-26) are unknown.

Due to significant uncertainties with state funding levels, enrollment, and personnel costs, the college will need to approach 2025–2026 in a cautious and judicious manner. During budget development for the upcoming year, the college will be considering what is most strategic, focusing on critical community and workforce needs; making decisions to help increase or preserve student enrollment whenever possible; evaluating options that will least impede the college's ability to serve the community in both the short and longer term; and considering equity implications in decision-making.

**APPROVAL OF 2024–2025 FACULTY SABBATICAL LEAVE RECOMMENDATION
ONE-TERM SPRING 2025
[24-25-118]**

Prepared by

Justus Ballard, Sabbatical Review Committee Co-Chair
Tim Ray, Sabbatical Review Committee Co-Chair
David Hallett, Vice President—Academic and Student Affairs

In spring 2024, the College Board of Education approved seven (7) applications for a total of seventeen (17) terms of sabbatical leave for the 2024–2025 academic year, leaving one (1) term of leave for one-term spring 2025 sabbaticals. As noted in the collective bargaining agreement, “if all eligible leaves are not awarded by the April board meeting, applications for a spring leave will be accepted until October 1.”

One application was submitted for one-term spring 2025 sabbaticals. The Sabbatical Review Committee reconvened in fall 2024 and used the criteria and guidelines developed jointly by the faculty association and the college to review the application. The committee, by consensus, recommended the application listed below be approved. Academic and Student Affairs concurred with the committee recommendation.

It is recommended that the College Board of Education approve the one-term spring 2025 sabbatical leave for the following faculty:

Colin Ensminger-Stapp - Learning Technologies Facilitator, 1 term

This sabbatical will focus on ePortfolios, which have emerged as an effective assessment of student learning outcomes. The sabbatical will focus on investigating how ePortfolios can be utilized as a successful tool for learning outcomes assessment, identifying best practices, challenges, and integration strategies and formulating actionable recommendations to guide Chemeketa Community College in effectively incorporating ePortfolios into assessment frameworks.

1 terms available
1 applicant—1 term
1 applicant and 1 term approved

**APPROVAL OF GRANTS AWARDED
OCTOBER–DECEMBER 2024
[24-25-119]**

Prepared by

Gaelen McAllister, Director—Institutional Grant Development
Alice Sprague, Vice President—Governance and Administration

These grants have been awarded to the college from October to December 2024. It is recommended that the board accept these grants.

Grantor	Department	Description	Amount
U.S. ED Center of Excellence for Veteran Services	Student Affairs— Veteran Services	Expands and improves existing supports for student veterans at Chemeketa by establishing a model Center of Excellence for Veteran Student Success providing trauma-informed programming including proactive advising, academic pathway planning, transfer connections, growth mindset training, and financial literacy. Includes Peer Advisor and Green Zone training. Three years Angela Archer. Submitted August 5, 2024.	\$499,969
Oregon Department of Education SSP LGBTQ2SIA+	Diversity, Equity, and Inclusion— Safe Haven	Increases college enrollment and completion for LGBTQ2SIA+ students by continuing to foster a sense of belonging in a safe space and staffed resource center. Funds staff, events, and community partnerships. Renewable for three years. Vivi Caleffi Prichard and Tate Jackson. Submitted August 29, 2024.	\$604,308
HECC Future Ready Oregon (FRO) Round 3 Manufacturing	Career and Technical Education MWECC	Creates a Mobile Learning Lab for Manufacturing training and career exploration using virtual reality (VR) simulators and focuses on essential certifications. Ed Woods and Debbie Johnson. Submitted July 30, 2024.	\$1,000,000
HECC FRO R3 Technology Computer Information Systems	Academic Affairs— Computer Information Systems	The project supports access to careers in Computer Information Systems and Cybersecurity by recruiting underrepresented students to the field through funding Computer Information Systems Certificate coursework and supporting the Tech Support Specialist Apprenticeship. R. Taylor. Submitted July 31, 2024.	\$297,443

Action-4
January 15, 2025

HECC FRO R3 Healthcare Nursing	CTE–Nursing	Supports Medical Assistant and LPN–RN pathways in partnership with school districts, healthcare providers, and community organizations. Paul Davis and Sandi Kellogg. Submitted July 30, 2024.	\$1,000,000
HECC FRO R3 Behavioral Health	CTE– Behavioral Health	Subaward in partnership with Western Oregon University to develop supportive transfer pathways for bilingual students into behavioral health careers. Shaunah Steele.	\$163,728
Oregon Department of Transportation	CCBI	Flagger Training Grant to improve safety in road construction projects. R. Taylor. Submitted June 15, 2024.	\$84,488
USDA, OSU New Beginnings for Tribal Students	DEIB	Partnership with OSU to recruit and support Native American Students. Vivi Caleffi Prichard. Submitted October 15, 2024.	\$122,400
Willamette Workforce Partnership: Supervisory Training	Center for Business and Industry	Funds early on-ramp to business and leadership programs with short-term credentials designed for working adults. Lori McCauley. Submitted November 1, 2024.	\$50,000
		Total Grant Funding Awarded	\$3,822,336

**ACCEPTANCE OF PROGRAM DONATIONS
OCTOBER 1, 2024–DECEMBER 31, 2024
[24-25-120]**

Prepared by

Shawn Keebler, Development Associate—Chemeketa Foundation
Jamie Wenigmann, Director of Development—Chemeketa Foundation
Marie Hulett, Executive Director—Institutional Advancement
Aaron Hunter, Vice President—College Support Services/Chief Financial Officer

These items were donated to Chemeketa Community College from October 1, 2024, through December 31, 2024. It is recommended that the College Board of Education accept these donations.

Item: 24 Monitors and equipment Donor: Roger White Declared Value: \$2,963.28 Program: Electronics Program	Item: 577 pounds of food for pantry Donor: Marion Polk Food Share Inc. Declared Value: \$1,430 Program: Food Pantry
Item: 152.94 pounds of food for pantry Donor: Marion Polk Food Share Inc. Declared Value: \$366 Program: Food Pantry	Item: 6 books Donor: Jennifer Cox Declared Value: \$141 Program: Library collection
Item: 12 clothing items Donor: Jacqueline and Randall Franke Declared Value: \$91 Program: Chemeketa Closet	Item: 3 clothing items Donor: Julie Deuchars Declared Value: \$75 Program: Chemeketa Closet

VISION • MISSION • VALUES

VISION *(Our shared future)*

Chemeketa will be a gathering place for lifelong learning.

MISSION *(Why we exist)*

Chemeketa transforms lives and strengthens communities through quality education, services, and workforce training.

VALUES *(How we work together)*

ADAPTABILITY

We embrace change, thoughtfully improve, and respond to students and our rapidly shifting world.

BELONGING

We create a welcoming culture and environment that honors the ways people are diverse so that each individual feels valued, supported, and safe in their work and learning journeys.

COMMUNITY

We forge meaningful connections and partnerships within Chemeketa and with the communities we serve.

OPPORTUNITY

We affirm the potential of each person to grow and learn, and are committed to providing equitable access to education and opportunity.

QUALITY

We strive for excellence through relevant, inclusive, and future-focused curriculum, services, and experiences.



Appendix-2
January 15, 2025



4000 Lancaster Dr. NE
Salem, OR 97305
chemeketa.edu



Building directory on reverse side

Appendix-2 January 15, 2025

Building and Primary Function(s)

- 001** 1st Floor: Bookstore
- 001** 2nd Floor: Faculty Offices; Cooperative Work Experience
- 002** 1st Floor: Advising & College Access Programs (CAMP, TRIO, Upward Bound); Chemeketa Completion Program; College Access; Information Center; Multicultural Center; Planetarium; Public Safety; Student Accessibility Services; Student Life; Veterans Resource Center
- 002** 2nd Floor: Basic Navigator Needs; Business Services; Career Center; Counseling & Student Support Services; Enrollment Center; Financial Aid; Graduation Services; Human Resources; Intercultural Resource Center; President's Office; Procurement; Safe Haven; Student Affairs; Student Recruitment; Student Success Center; Title IX Office; Veterans Services
- 003** 1st Floor: Gretchen Schuette Art Gallery; Classrooms
- 003** 2nd Floor: Academic Affairs; Classrooms; Computer Science Faculty; Math Hub; Math Faculty; Placement Assessment; Testing Center
- 004** 1st Floor: Automotive Program; Electronics Program; Faculty Offices
- 004** 2nd Floor: Visual Communications; Robotics; Electronics & Networking Programs; Faculty Offices
- 005** 1st Floor: Art Classrooms
- 005** 2nd Floor: Classrooms; Foundation, Marketing & Public Relations; Grants; Public Information
- 006** 1st Floor: Auditorium; Classrooms
- 006** 2nd Floor: Classrooms; Employee Development
- 007** Gymnasium; Physical Education Classrooms
- 008** 1st Floor: Dental Clinic; Health & Science Classrooms; Café 8
- 008** 2nd Floor: Health & Science Classrooms
- 009** 1st Floor: Classrooms; The Center for Academic Innovation; Academic Effectiveness; Chemeketa Press; Institutional Research & Reporting; Media Studio
- 009** 2nd Floor: Library, Academic Support Center (Tutoring & Writing Centers); Student Computer Center; Study Rooms
- 012** Information Booth
- 014** Fire Programs
- 015** Burn Tower
- 020** Drafting; Engineering; Machining Program; Faculty Offices
- 021** Welding Program
- 022** Academic Development (ESOL, GED/ ABE, HEP, STEP Program); Information Technology; ICAP Program; STEP Program; TANF Jobs Program
- 033** Apprenticeship Programs
- 036** SOAR Program
- 037** Faculty Offices
- 038** Public Safety
- 039** Child Development Center
- 040** Facilities & Operations

- 041** Facilities & Operations; Shipping & Receiving
- 042** Genuine Foods Catering Kitchen; Taco Stand
- 043** Copy Center; Mail Room; Recycling
- 044** Facilities
- 045** Activity Field
- 046** Greenhouse
- 048** Conference Rooms; MaPS Credit Union
- 049** High School Partnerships; Mid-Willamette Education Consortium, Youth GED Options
- 050** Roberts at Chemeketa
- 051** Roberts at Chemeketa
- 052** Classrooms
- 053** Department of Human Services
- 058** Facilities & Operations Annex
- 060** Agricultural Sciences
- 061** Pavillion; Chemeketa Market
- 062** Greenhouse

Area or Service—Building/Room

- Academic Affairs—3/272
- Academic Development (ESOL, GED/ABE, HEP, STEP Program; ICAP Program, TANF Jobs Program)—22/100
- Academic Support Center (Tutoring & Writing Centers)—9/Second Floor
- Admissions—2/200
- Advising—2/110
- Art Gallery—3/122
- Athletics—7/103
- Auditorium—6/115
- Boardroom—2/170
- Bookstore—1/First Floor
- Business Services—2/202
- Career Center—2/230
- CCBI, Business Programming & ECE—1/204
- Chemeketa Cooperative Regional Library Service—9/136,130
- Chemeketa Online—9/106
- Chemeketa Press—9/105
- Cooperative Work Experience—1
- Copy Center—43
- Counseling Services—2/230
- Dental Clinic—8/101
- Employee Development Center—6/218b
- English for Speakers of Other Languages—22/100
- Enrollment Center—2/200
- Executive Dean of Students—2/208
- Extended Learning—3/252
- Financial Aid—2/200
- First Aid—2/173
- Food Service—2/First Floor, 8, & 42
- Foundation—5/264
- Genuine Foods—42
- General Information (Welcome Center)—2/110
- Gymnasium—7
- Human Resources—2/214
- Information Technology—22/138
- Library—9/Second Floor
- Lost & Found—2/173
- Mail Room—43
- Multicultural Center—2/177A
- Parking Permits—2/173 Public Safety
- Planetarium—2/171
- Posting Notices on Campus—2/176
- President's Office—2/216
- Public Information—5/266

- Public Safety—2/173—503.399.5023
- Registration—2/200
- Scholarships—5/266
- Student Accessibility Services—2/174
- Student Affairs—2/208
- Student Center—2/179
- Student Clubs—2/176
- Student Computer Center—9/Second Floor
- Student Resources—2/230
- Student Success Center—2/210
- Television Studio—9/162
- Testing Center—3/267
- Transcripts—2/200
- Transfer Information—2/110
- Tutoring Center—9/Second Floor
- Vending Machine Refunds—1/First Floor Bookstore
- Veterans Services—2/201
- Veterans Resource Center—2/116
- Writing Center—9/Second Floor

Instructional Department Offices

- Agricultural Sciences—60
- Applied Technologies—20/203
- Business & Technology, Early Childhood Education & Visual Communications—1/204
- Chemeketa Online/Tech Hub—9/106
- Dental Programs—8/109
- Education—3/252
- Emergency Services—Brooks Regional Training Center
- Health, & Human Performance—7/103
- Psychology, Life and Physical Science—8/221
- Liberal Arts & Social Sciences—1/204
- Math, Engineering & Computer Science—3/252
- Nursing—8/104
- Pharmacy Technology—8/113

Restrooms

Single Occupancy

- Building 2—First floor
- Building 4—Second floor
- Building 5—Second floor
- Building 6—First floor
- Building 8—First floor
- Building 20—First floor
- Building 36—First floor
- Building 37—First floor
- Building 38—First floor
- Building 40—Second floor
- Building 50—First floor
- Building 51—First floor

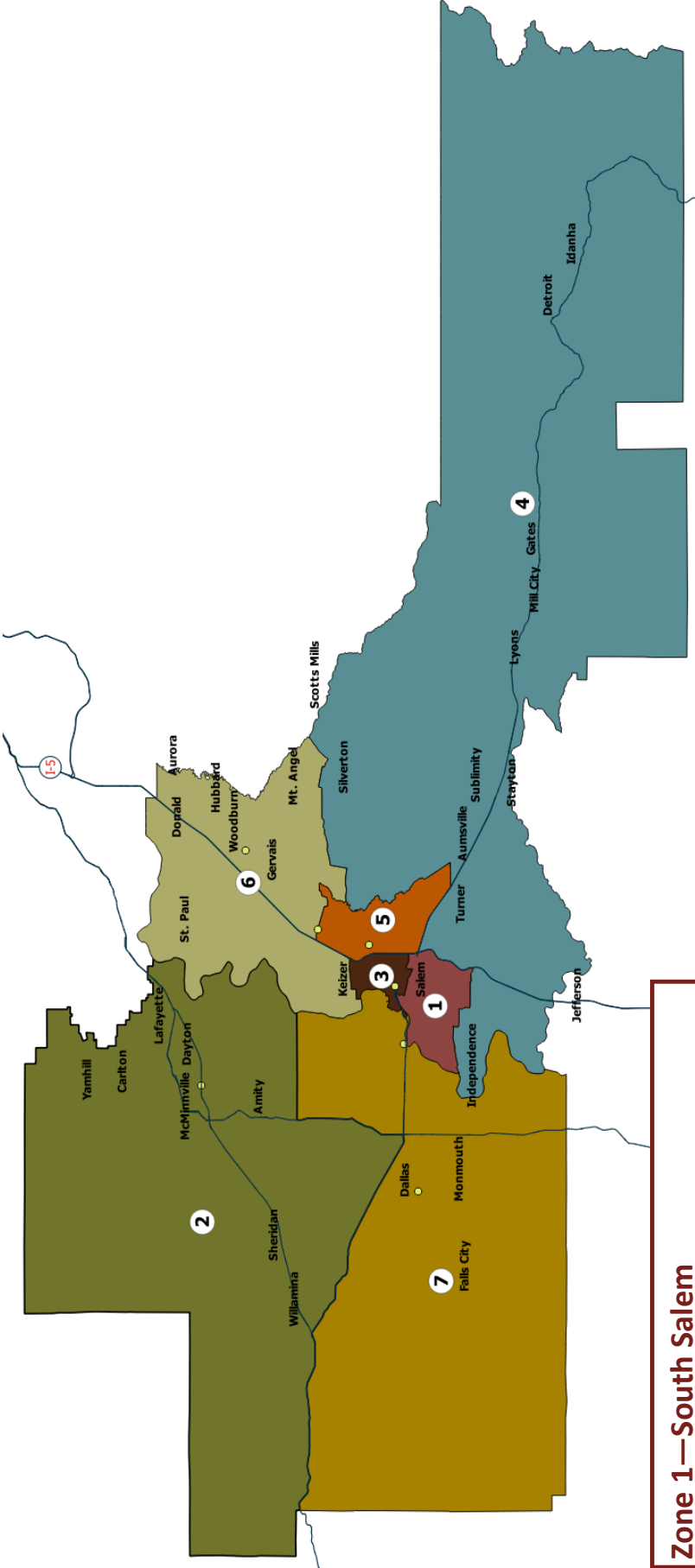
Lactation/Wellness Room

- Building 2—Room 181
- Building 5—Room 262
- Building 8—Room 1064
- Building 20—Room 815
- Building 22—106A
- Building 60—Room 815

Elevators

- Building 2
- Building 3
- Building 4
- Building 6
- Building 8
- Building 9

Chemeketa Community College Board Zone Boundary Maps and Descriptions



Zone 1—South Salem
Zone 2—Yamhill County
Zone 3—North Salem
Zone 4—South Marion County
Zone 5—East Salem
Zone 6—North Marion County
Zone 7—Polk County

Board Members

ZONE 1 Iton Udosenata
ZONE 2 Ron Pittman
ZONE 3 Neva Hutchinson
ZONE 4 Ken Hector, Chair 2024-2025
ZONE 5 Jackie Franke
ZONE 6 Diane Watson, Vice Chair 2024-2025
ZONE 7 Betsy Earls