

Student Services Series—5000

ADMISSIONS PROCEDURES

Steps to register for credit classes:

1. Apply for admission online using the web admission application—
<http://applyonline.chemeketa.edu>
 - a. Students will receive a welcome e-mail or letter including their My Chemeketa username and password and student identification number (K#).
2. View the new student orientation online
 - a. Log on to <http://my.chemeketa.edu> with My Chemeketa username and password (step 1.a) and click on the Services tab.
 - b. Click on “Advising”, then click on the “New Student Orientation” box to begin.
3. Take the Chemeketa placement test
 - a. Students scoring below college level on the placement test may be encouraged to retest (see PRO #5112).
 - b. Students will need to bring their K# (step 1.a.) and picture ID with them to take the placement test.
 - c. Online students may complete the placement test at an Accuplacer testing site in their area.
4. Attend a new student advising session
 - d. Students will need to bring placement test results and any previous college transcripts.
3. Register for classes
 - a. Log on to <http://my.chemeketa.edu> with My Chemeketa username and password (step 1.a.).

Steps to register for non-credit classes:

1. Apply for admission online using the web admission application—
<http://applyonline.chemeketa.edu>
 - a. Students will receive a welcome e-mail or letter including their My Chemeketa username and password and student identification number (K#).
2. Register for classes
 - a. Log on to <http://my.chemeketa.edu> with My Chemeketa username and password (step 1.a.).

September 9, 1991

Adopted College Council

June 21, 2011; July 26, 2017

Revised Academic Standards